

**AGENDA  
CITY OF EL LAGO  
CITY COUNCIL MEETING  
JANUARY 18, 2016  
7:00 P.M.**

NOTICE IS HEREBY GIVEN THAT ON THE ABOVE LISTED DATE, THE CITY COUNCIL OF THE CITY OF EL LAGO WILL HOLD A CITY COUNCIL MEETING BEGINNING AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS OF CITY HALL, 411 TALLOWOOD DRIVE, EL LAGO, TEXAS AND WILL CONSIDER THE FOLLOWING AGENDA ITEMS.

*THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT 281-326-1951, EXT. 12 OR FAX 281-326-0165 FOR FURTHER INFORMATION*

**1. COUNCIL MEETING CALL TO ORDER**

**2. PLEDGES**

Pledge to the American and Texas Flags

Texas Flag Pledge: *Honor the Texas flag, I pledge allegiance to thess, Texas; one state under God, one and indivisible.*

**3. CITIZENS COMMENTS**

Citizens are invited to speak for up to (3) three minutes on matters relating to the city and/or its government.

**4. MAYOR'S REPORT ON CITY BUSINESS**

4.1. New Protocol For Committee And Commission Reports To City Council

4.2. Potential Law Suit Filing Brought By "Texas Voices For Reason And Justice" Due To The City's Sexual Predator Ordinance

4.3. Building Permit Five-Year Report

**5. CITY OFFICIALS' REPORTS**

5.1. Emergency Management Coordinator Tom Merchant To Report On Emergency Preparedness In The City

5.2. LPD Chief Tom Savage To Report On Police Activity In The City

**6. NEW BUSINESS TO CONSIDER FOR APPROVAL**

6.1. Request By Al Strahan To Use The Event Room At No Cost For Pack 389 For Annual Pinewood Derby Race

Documents: [EVENT ROOM VARIANCE REQUEST BY A. STRAHAN FOR CUB SCOUTS.PDF](#)

6.2. Request By Kristi Rundell To Use The Event Room At No Cost For Brownie Troop Meetings

Documents: [EVENT ROOM VAIRANCE REQUEST BY K. RUNDELL FOR GIRL SCOUTS.PDF](#)

6.3. Maria Ludvig To Present Proposal For Water Fountain With Dual Bowl For McNair Park

6.4. Resolution 2016-01 Committing Funds For A Homestead Exemption

Documents: [AGENDA ITEM REQUEST FORM-RESOLUTION 2016-01.PDF](#), [RESOLUTION 2016-01 TO COMMIT FUNDS FOR HOMESTEAD EXEMPTION.PDF](#)

6.5. FY2016 First Quarter Investment Report

Documents: [FY2016 1ST QUARTER INVESTMENT REPORT.PDF](#)

6.6. Request By Employee Alex De Leon To Receive Payment For Cost Of Refused Medical Insurance Benefits

Documents: [AGENDA ITEM REQUEST FORM-A. DE LEON.PDF](#), [ALEX DE LEON BENEFITS PACKAGE.PDF](#)

**7. APPROVAL OF THE MINUTES FROM THE FOLLOWING MEETINGS:**

7.1. October 19, 2015 City Council Meeting Minutes

[OCTOBER 19, 2015 CITY COUNCIL MEETING MINUTES](#)

7.2. November 16, 2015 City Council Meeting Minutes

[NOVEMBER 16, 2015 CITY COUNCIL MEETING MINUTES](#)

**8. OTHER ITEMS COUNCIL WOULD LIKE TO SUGGEST FOR CONSIDERATION ON A FUTURE CITY COUNCIL AGENDA**

## 9. ADJOURNMENT

### CERTIFICATE

I certify that notice of this public meeting has been posted 72 hours in advance of the meeting and will remain posted until the meeting has ended.

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Ann Vernon, City Secretary

*All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberations about Real Property); 551.073 (Deliberations about Gifts and Donations); 551.074 (Personnel Matters); 551.076 (Deliberations about Security Devices); and 551.086 (Economic Development).*



# City of El Lago

411 Tallowood Dr.

El Lago, TX 77586

(281) 326-1951 (281) 326-2134 Fax

## EVENT ROOM VARIANCE REQUEST FORM

To obtain a variance, applicant must submit a completed variance request to the City Secretary. The variance will be placed on a City Council Meeting Agenda for consideration. Resolution 2013-08, approved and passed by the El Lago City Council on June 19, 2013, allows for the following variance:

Upon the request from a Local Civic Organization, the City Council by an affirmative vote of four (4) Council members may grant a variance to reduce or dismiss the fees associated with the Local Civic Organizations use. The City Council shall consider the costs in labor and wear and shall in no case allow the Local Civic Organizations to become a burden on the citizens of El Lago and shall set conditions and guidelines for the variance accordingly.

Description of Variance Requested: TO ALLOW CUBSCOUT PACK 389  
TO USE THE EL LAGO EVENT ROOM ON FEB 27 TO CONDUCT  
A PINEWOOD DERBY RACE, A YEARLY STAPLE EVENT FOR  
ALL CUB SCOUTS THAT ENCOURAGES CRAFTSMANSHIP, ENGINEERING AND FRIENDLY  
COMPETITION.

Reasons Why the Variance Should be Granted: THE CUB SCOUTS IN GENERAL  
AND PACK 389 IN PARTICULAR ARE NON-PROFIT AND FUNCTION ON  
A VERY LIMITED BUDGET IN THEIR EFFORTS TO GROW CHARACTER  
AND PROMOTE GOOD VALUES IN OUR YOUTH. ALSO PACK 389 SERVES THE  
LOCAL COMMUNITY, FOCUSED IN EL LAGO AND NEARBY SEABROOK

Local Civic Organization Name: CUB SCOUT PACK 389 - EL LAGO / SEABROOK

Contact Name: ALAN STRAHAN

Address: 419 PEBBLEBROOK DR EL LAGO TX 77586

Phone: 281-414-8946 (CELL)  
281-326-3539 (HM)

Date of Request JAN 5, 2016

Alan J. Strahan  
Signature

### This Box For Office Use Only

Date to be brought before Council: 1-18-2016 Date of Final Council Action: \_\_\_\_\_

Council/Board Action Approved \_\_\_\_\_ Permit Term Beginning \_\_\_\_\_  
Denied \_\_\_\_\_ Expiration \_\_\_\_\_

Special Conditions Required by Council \_\_\_\_\_

Deposit: \$ \_\_\_\_\_ Fee \$ \_\_\_\_\_ PER: \_\_\_ Meeting \_\_\_ Month \_\_\_ Year



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Description of Variance Requested: Request to meet with Girl Scouts Brownies on Tuesdays 5:30-8:00 a.t no cost.

Reasons Why the Variance Should be Granted: ~~Request to meet with Girl Scouts~~  
Local non profit group hoping to help support the El Lago Community

Local Civic Organization Name: San Jacinto Girl Scouts  
Contact Name: Kristy Rundell  
Address: 416 Hedgcockcroft El Lago TX  
Phone: 832 545-7436 Date of Request \_\_\_\_\_

Signature

This Box For Office Use Only			
Date to be brought before Council:	<u>1-18-2016</u>	Date of Final Council Action:	_____
Council/Board Action	Approved _____	Permit Term	Beginning _____
	Denied _____		Expiration _____
Special Conditions Required by Council _____			
Deposit: \$ _____	Fee \$ _____	PER: _____ Meeting	_____ Month _____ Year



# City of El Lago CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Secretary's Office as soon as possible and at least 1 week prior to the meeting that the item is expected to be placed on the El Lago City Council agenda.

Date requested for City Council consideration: January 18, 2016

Submitted by: Ann Vernon Date Submitted: \_\_\_\_\_

Subject: Resolution 2016-01 Committing \$37,327.5 for a Homestead Exemption

City Attorney Review: Yes  No

Degree of importance: Critical  Significant  Elective

Expenditure Account: _____	Fiscal Year: <u>FY2016</u>
Expenditure Required: \$ _____	Amount Budgeted: \$ _____
Budget Appropriation Required: \$ <u>37,327.50</u>	

_____
Date Received
_____
Ann Vernon, City Secretary

### SUMMARY / ORIGINATING CAUSE

When the FY2016 budget & 2015 tax rate were being considered, it was decided that a homestead exemption should be given to residents. However, it was too late to approve the exemption for the tax year 2015. The budget and tax rate, which included funds for the exemption, were approved and the funds were designated to be supplied to residents in the 2016 tax year.

### IMMINENT CONSEQUENCES AND/OR BENEFIT TO COMMUNITY

On January 16, 2013 the City Council approved Resolution 2013-02 adopting a Fund Balance Policy in compliance with GASB No. 54. This policy states that when funds are designated for a specific purpose, then a formal resolution should be approved committing the funds solely for that specific purpose unless another resolution is approved by Council to release the funds.

### RECOMMENDED MOTION

To approve Resolution 2016-01 Committing \$37,327.50 of the unassigned fund balance in the general fund for a homestead exemption to be provided to residents in 2016.

### LIST ATTACHMENTS

Resolution No 2016-01

**RESOLUTION NO. 2016-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL LAGO, TEXAS COMMITTING \$37,327.50 OF UNASSIGNED FUND BALANCE IN THE GENERAL FUND FOR A HOMESTEAD EXEMPTION TO BE PROVIDED TO RESIDENTS IN 2016.**

**WHEREAS**, Government Accounting Standards Board issued Statement No. 54 clarifying fund balance classifications to enhance the usefulness of fund balance information; and

**WHEREAS**, on January 16, 2013 the City Council of the City of El Lago approved Resolution 2013-02 adopting a Fund Balance Policy which complies with Government Accounting Standards Board Statement No. 54; and

**WHEREAS**, the Fund Balance Policy designates the *Committed Fund Balance* as funds that can only be used for a specific purpose as determined by formal resolution of the City Council; and

**WHEREAS**, the City Council desires to commit \$37,327.50 of unassigned fund balance in the General Fund for a Homestead Exemption to be provided to residents in 2016;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL LAGO:**

The City Council of the City of El Lago hereby commits \$37,327.50 of the unassigned fund balance in the General Fund for a homestead exemption to be provided to residents in 2016.

PASSED, APPROVED AND ADOPTED this the 14<sup>th</sup> day of October, 2015.

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Robert White, Mayor

ATTEST:

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Ann Vernon, City Secretary

# City of El Lago

## Investment Report - FY2016 1st Quarter Ending December 31, 2015

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### TEXPOOL GENERAL ACCOUNT

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<b>Beginning Book Value as of September 30, 2014</b>	<b>\$ 5,002.25</b>
Deposits	\$ -
Withdrawals	\$ -
Interest Earned	\$ 1.62
<b>Ending Book Value as of December 31, 2014</b>	<b>\$ 5,003.87</b>

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### INVESTMENTS

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<b>INSTITUTION</b>	<b>PURCHASE DATE</b>	<b>DESCRIPTION</b>	<b>MARKET VALUE</b>	<b>BOOK VALUE</b>	<b>MATURITY DATE</b>
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	

This report is presented in accordance with the Texas Government Code Title 10, Section 2256.023. The below signed hereby certify that, to the best of their knowledge on the date this report was created, the City of El Lago is in compliance with the provisions of Government Code 2256 and with the stated policies and strategies for the City of El Lago.

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Investment Officer

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Investment Officer

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Ann Vernon, City Secretary



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This form should be completed and forwarded to the City Secretary's Office as soon as possible and at least 1 week prior to the meeting that the item is expected to be placed on the El Lago City Council agenda.

Date requested for City Council consideration: January 18, 2016

Submitted by: R. White Date Submitted: January 7, 2016

Subject: Pay increase to match cost of benefits for Alex De Leon

City Attorney Review: Yes  No

Degree of importance: Critical  Significant  Elective

Expenditure Account: _____	Fiscal Year: <u>FY2016</u>
Expenditure Required: \$ _____	Amount Budgeted: \$ _____
Budget Appropriation Required: \$ _____	

_____
Date Received
_____
Ann Vernon, City Secretary

## SUMMARY / ORIGINATING CAUSE

Alex DeLeon was originally offered a compensation "package" of Salary \$41,500+Medical/Dental/Life Insurance \$4,631.88 + HRA \$1,000 = \$47,131.88 . Because of Alex's veteran benefits, he declined the medical insurance (he did accept dental & life) and as a result is not qualified to receive the HRA. He is requesting the medical insurance & HRA cost of \$5,082.64 be added to his annual salary.

## IMMINENT CONSEQUENCES AND/OR BENEFIT TO COMMUNITY

To maintain a consistent staff of employees.

## RECOMMENDED MOTION

To approve reallocating money approved for Employee Benefits (account 70200) to Maintenance salaries (account 70120) in the amount of \$5,082.64 which is the annual cost of an employee's medical insurance; to be added as additional annual compensation for Alex De Leon.

## LIST ATTACHMENTS

Alex De Leon's Benefits Package Summary

## ALEX DE LEON

<b>BENEFITS PACKAGE</b>	<b>OFFERED</b>	<b>TOTAL CURRENT BENEFITS RECEIVED</b>	<b>REQUESTED CHANGE</b>
Pay	41,500.00	41,500.00	\$46,582.64
Insurance	4,631.88	549.24	549.24
HRA	1,000.00	0	0
<b>TOTAL</b>	<b>\$47,131.88</b>	<b>\$42,499.24</b>	<b>\$47,131.88</b>