

**AGENDA  
CITY OF EL LAGO  
CITY COUNCIL MEETING  
MARCH 21, 2016  
7:00 P.M.**

NOTICE IS HEREBY GIVEN THAT ON THE ABOVE LISTED DATE, THE CITY COUNCIL OF THE CITY OF EL LAGO WILL HOLD A CITY COUNCIL MEETING BEGINNING AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS OF CITY HALL, 411 TALLOWOOD DRIVE, EL LAGO, TEXAS AND WILL CONSIDER THE FOLLOWING AGENDA ITEMS.

*THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT 281-326-1951, EXT. 12 OR FAX 281-326-0165 FOR FURTHER INFORMATION*

**1. COUNCIL MEETING CALL TO ORDER**

**2. PLEDGES**

Pledge to the American and Texas Flags

Texas Flag Pledge: *Honor the Texas flag, I pledge allegiance to thee, Texas; one state under God, one and indivisible.*

**3. CITIZENS COMMENTS**

Citizens are invited to speak for up to (3) three minutes on matters relating to the city and/or its government.

**4. MAYOR'S REPORT ON CITY BUSINESS**

**5. CITY OFFICIALS' REPORTS**

**5.1.** LPD Chief Tom Savage To Report On Police Activity In The City

**5.2.** Emergency Management Coordinator Tom Merchant To Report On Emergency Preparedness In The City

**6. NEW BUSINESS TO CONSIDER FOR APPROVAL**

**6.1.** NOMINATE AND APPROVE WINNING ESSAY FOR "MAYOR FOR A DAY" CONTEST FROM ODYSSEY ACADEMY

**6.2.** REQUEST BY RON KLINGER OF BAY AREA SHARKS & SHARKETTES TO USE THE EVENT ROOM AT NO COST

Documents: [AGENDA ITEM FORM FROM RON KLINGER OF BAY AREA SHARKS AND SHARKETTES.PDF](#), [EVENT ROOM VARIANCE REQUEST FORM FROM RON KLINGER OF BAY AREA SHARKS AND SHARKETTES.PDF](#)

**6.3.** APPEAL BY CHARLES SAGER OF 1618 FAIROAKS DR. OF BUILDING PERMIT APPLICATION DENIAL

Documents: [REQUEST FOR APPEAL BY CHARLES SAGER.PDF](#), [BUILDING PERMIT APPLICATION FOR 1618 FAIR OAKS BY CHARLES SAGER.PDF](#)

**6.4.** RESOLUTION 2016-02 APPOINTING MEMBERS TO THE BOARD OF ADJUSTMENT FOR THE REMAINDER OF THE MAYOR'S TERM

Documents: [RESOLUTION 2016-012MAYORAL APPOINTMENTS BOA.PDF](#)

**6.5.** Ordinance 436 Amending Ordinance 435 By Changing The Election Judge For The May 7, 2016 General Election

Documents: [ORD 436 APPOINTING A NEW ELECTION JUDGE.PDF](#)

**7. APPROVE MINUTES OF THE FOLLOWING CITY COUNCIL MEETINGS:**

A. DECEMBER 14, 2015

B. JANUARY 18, 2016

C. FEBRUARY 1, 2016

D. FEBRUARY 15, 2016

**8. OTHER ITEMS COUNCIL WOULD LIKE TO SUGGEST FOR CONSIDERATION ON A FUTURE CITY COUNCIL AGENDA**

**9. ADJOURNMENT**

**CERTIFICATE**

I certify that notice of this public meeting has been posted 72 hours in advance of the meeting and will remain posted until the meeting has ended.

*All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberations about Real Property); 551.073 (Deliberations about Gifts and Donations); 551.074 (Personnel Matters); 551.076 (Deliberations about Security Devices); and 551.086 (Economic Development).*



# City of El Lago CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Secretary's Office as soon as possible and at least 1 week prior to the meeting that the item is expected to be placed on the El Lago City Council agenda.

Date requested for City Council consideration: March 21, 2016

Submitted by: Ron Klinger Date Submitted: March 16, 2016

Subject: Variance Request-Event Room for Bay Area Sharks and Sharkettes

City Attorney Review: Yes  No

Degree of importance: Critical  Significant  Elective

Expenditure Account: _____	Fiscal Year: _____
Expenditure Required: \$ _____	Amount Budgeted: \$ _____
Budget Appropriation Required: \$ _____	

_____
Date Received
_____
Ann Vernon, City Secretary

### SUMMARY / ORIGINATING CAUSE

The Board of Directors is requesting the use of the City of El Lago Event room for 8 (eight) days, free of charge, over the course of the 2016 calendar year. Room use will consist of registration events, coaches meetings, booster club meetings, and board meetings.

### IMMINENT CONSEQUENCES AND/OR BENEFIT TO COMMUNITY

Due to how we are established, the Bay Area Sharks and Sharkettes do not currently have a meeting facility for use. We are in need of securing space so that we can continue to serve youth, ages 6-12, in the El Lago, Seabrook, and surrounding areas. We, on average serve 30 families a year that are El Lago residents. The benefit is having a location to meet and conduct business for those we serve.

### RECOMMENDED MOTION

*To approve use of the El Lago Event room for 8 days in 2016 at no cost for meetings and registration of the Bay Area Sharks & Sharkettes.*

### LIST ATTACHMENTS

Event Room-Variance Request Form.



# City of El Lago

411 Tallowood Dr.  
El Lago, TX 77586

(281) 326-1951 (281) 326-2134 Fax

## EVENT ROOM VARIANCE REQUEST FORM

To obtain a variance, applicant must submit a completed variance request to the City Secretary. The variance will be placed on a City Council Meeting Agenda for consideration. Resolution 2013-08, approved and passed by the El Lago City Council on June 19, 2013, allows for the following variance:

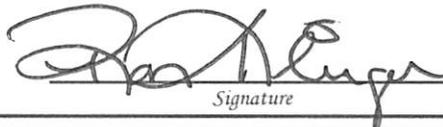
Upon the request from a Local Civic Organization, the City Council by an affirmative vote of four (4) Council members may grant a variance to reduce or dismiss the fees associated with the Local Civic Organizations use. The City Council shall consider the costs in labor and wear and shall in no case allow the Local Civic Organizations to become a burden on the citizens of El Lago and shall set conditions and guidelines for the variance accordingly.

Description of Variance Requested: The Board of Directors for the Bay Area Sharks and Sharkettes request the use of the City of El Lago Event Room for 8 dates (Eight) throughout the 2016 calendar year. Room use will consist of registration events, coaches meetings, booster club meetings and board of directors meetings. We request to be able to use the facility free of charge.

Reasons why the Variance should be Granted: The Bay Area Sharks & Sharkettes have a 45 year history of serving families of El Lago, Seabrook and the surrounding area. Our club provides experiences in youth football, cheer, and drill from ages 6-12 each year. We, on average, serve 30 families a year that are El Lago residents.

← over

Local Civic Organization Name: Board of Directors - Bay Area Sharks and Sharkettes  
Contact Name: Don Klinger, Athletic Director, Past President  
Address: PO Box 915, Seabrook, TX 77586  
Phone: 832-385-6070 Date of Request 3/16/16

  
Signature

This Box For Office Use Only

Date to be brought before Council: \_\_\_\_\_  
Council/Board Action: Variance Approved \_\_\_\_\_ Variance Disapproved \_\_\_\_\_  
Variance is Valid: \_\_\_\_\_ Variance Expires: \_\_\_\_\_  
Month / Day / Year Month / Day / Year  
Date of Final Council Action: \_\_\_\_\_  
Deposit: \$ \_\_\_\_\_ Fee \$ \_\_\_\_\_ per \_\_\_\_\_ Meeting  
\_\_\_\_\_ Month  
\_\_\_\_\_ Year

Continued:

Granted approval provides a meeting location for our all-volunteer run, non-profit organization.

## El Lago City Secretary

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**From:** Sager, Charles R <charles.r.sager@exxonmobil.com>  
**Sent:** Tuesday, February 23, 2016 11:10 AM  
**To:** citysec@ellago-tx.gov  
**Subject:** City Council Agenda

Ann, I would like to formally request a time slot on the City Council agenda for 3/21/16. I wish to appeal the denial of permit #BP-16-3807 concerning the widening of my driveway at 1618 Fair Oaks St. by adding 6' X 41' concrete to the South side of my existing driveway. This work will be installed by a professional and approved contractor.

Charles R Sager (Cooter)

T/A & Majors Execution

Fire Team 10) Captain

Wk 281/834-3666

Mbl 281/380-6517

Mbl 713/899-9045

# APPLICATION FOR BUILDING PERMIT

City of El Lago

411 Tallowood Dr.  
El Lago, TX 77586

Phone: 281-326-1951  
Fax: 281-326-2134



## PERMIT PROPERTY INFORMATION

Property Address: 1618 FAIR OAKS ST.  
 Legal Description: WIDEN DRIVEWAY 6' x 40'  
 Owner's Name: CHARLES R. SAGER Owner's Phone: 713-899-9045  
 Owner's Address: 1618 FAIR OAKS  
 Commercial Property  Yes  No If "Yes", Business Name: \_\_\_\_\_  
 Business Owner: — Business Owner Phone: —

## CONTRACTOR INFORMATION

Contractor dba Name: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Fax Number: \_\_\_\_\_

On the lines below, list the details of the work to be permitted, attach drawings and construction documents.

WIDEN DRIVEWAY 6' x 40' LONG.  
REQUESTING PERMISSION TO PERSSURE WORK IN  
ACCORDANCE WITH SUPPLIED DRAWING.

El Lago Contractor Registration # CR- - Job Construction Cost \$ \_\_\_\_\_

Authorized Signature for Permit: X

SUBCONTRACTORS: Type			
Company Name:			
Contact Person:			
Company Address:			
City, State, Zip			
Phone Number:			
Fax Number:			
Contractor Registration No.			

## APPLICATION RECEIVED IN CITY HALL

Do Not Write In The Box Below - For City Use Only

No. BP- 16 - 3807 DATE 2 / 19 / 2016 INITIALS AV

Application Reviewed by Building Official: \_\_\_\_\_  Approved  Denied \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Inspections Required:  Yes  No

Special Instructions: Permit Declined - adequate ingress and egress already exists for the property

PERMIT FEE ASSESSED \$ \_\_\_\_\_ Payment #: \_\_\_\_\_



*Key page 713-899-9045*



D.C.L. = DIRECTIONAL CONTROL LINE  
RECORD BEARING: VOL. 285, PG. 133, H.C.M.R.

A SUBSURFACE INVESTIGATION OF THIS SURVEY WAS BEYOND THE SCOPE OF THIS SURVEY

BASED ONLY ON VISUAL EXAMINATION OF MAPS, INACCURACIES OF FEMA MAPS PREVENT EXACT DETERMINATION WITHOUT DETAILED FIELD STUDY

100 YEAR FLOOD PLAIN AS PER FIRM  
PANEL NO. 48201C 1085 L  
MAP REVISION: 06/18/07  
ZONE X

GEORGE GALE  
PROFESSIONAL LAND SURVEYOR  
NO. 4678  
JOB NO. 15-11609  
DECEMBER 15, 2015

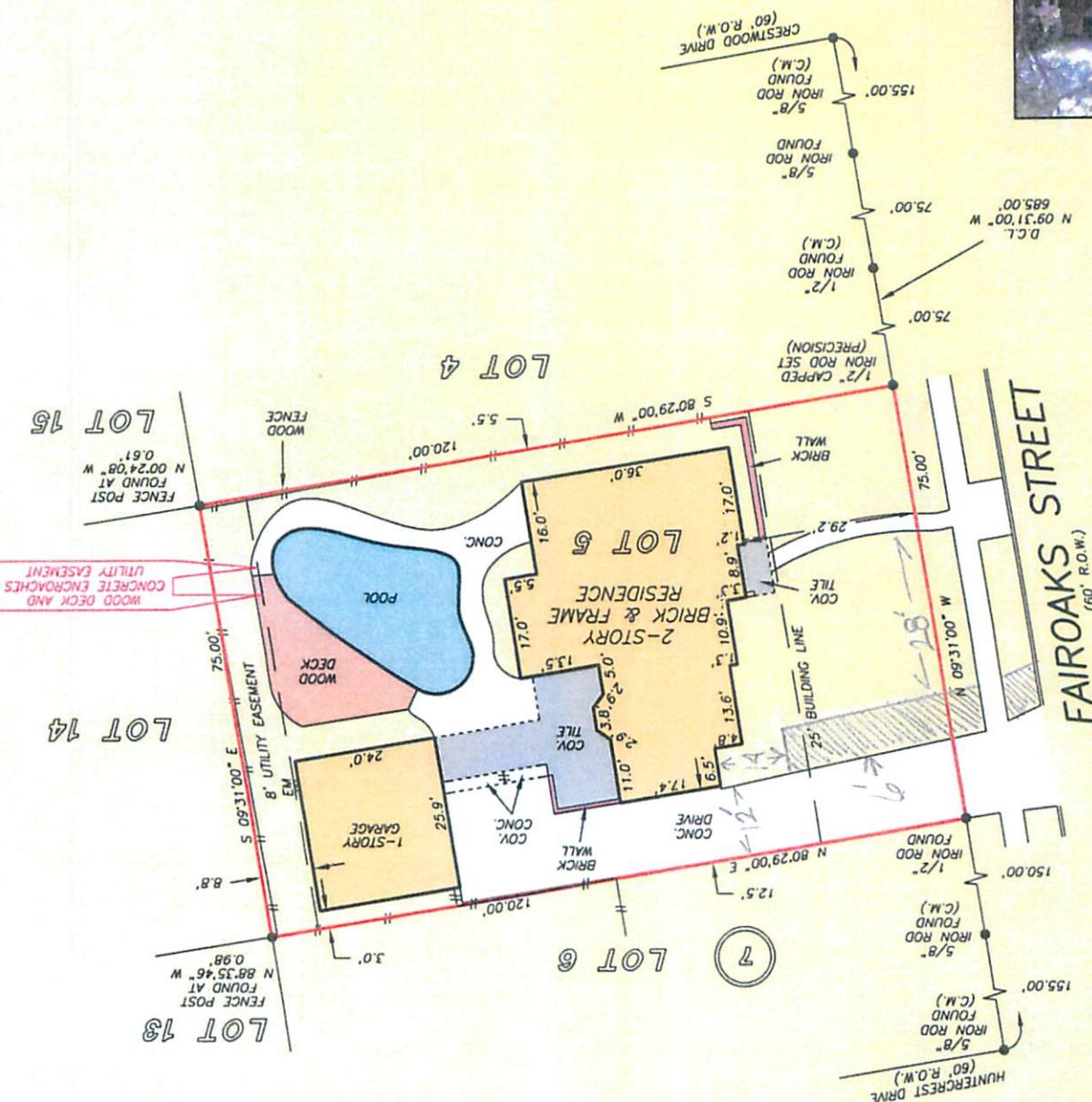
DRAWN BY: SB



I HEREBY CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND, THAT THIS PLAT CORRECTLY REPRESENTS THE FACTS FOUND AT THE TIME OF SURVEY AND THAT THERE ARE NO ENCROACHMENTS APPARENT ON THE GROUND, EXCEPT AS SHOWN HEREON. THIS SURVEY IS CERTIFIED FOR THIS TRANSACTION ONLY AND ABSTRACTING PROVIDED IN THE ABOVE REFERENCED TITLE COMMITMENT WAS RELIED UPON IN PREPARATION OF THIS SURVEY.



NOTE: AGREEMENT BY AND BETWEEN DEVELOPER AND H. L. & P. FOR INSTALLATION OF OVERHEAD/UNDERGROUND ELECTRICAL DISTRIBUTION SYSTEM CF NO. J382042.



**LOT 5, BLOCK 7**  
**TAYLORCREST, SECTION 2**  
A SUBDIVISION IN HARRIS COUNTY, TEXAS  
ACCORDING TO THE MAP OR PLAT THEREOF RECORDED  
VOLUME 285, PAGE 133 OF THE MAP RECORDS  
OF HARRIS COUNTY, TEXAS.

SCALE: 1" = 30'



GF NO. 7999-15-2181 TEXAS AMERICAN TITLE  
ADDRESS: 1618 FAIROAKS STREET  
SEABROOK, TEXAS 77586  
BORROWER: CHARLES RAY SAGER JR. AND  
AMY ANNE SAGER

Page 1 of 2 in order 77435  
File number: 7210-15-1900

Completed: 12/16/2015  
Surveyed: 12/11/2015

Lender:  
Buyer: CHARLES SAGER AND AMY SAGER  
Seller: TAMARA VOGT

COMMUNITY NUMBER: 48201C  
PANEL: 1085 SUFFIX: L  
INDEX DATE:  
F.I.R.M DATE: 06/18/07  
ZONE: X

Premises: 1618 FAIROAKS STREET , SEABROOK, TEXAS 77586 HARRIS

Description of encroachments, violations or other points of interest at the time of the inspection:  
**WOOD DECK AND CONCRETE ENCROACHES 8' U.E. WOOD FENCE ENCROACHES 8' U.E.**



**CERTIFIED TO:** TEXAS AMERICAN TITLE COMPANY

**LEGAL DESCRIPTION:** LOT 5, BLOCK 7 TAYLORCREST, SECTION 2 A SUBDIVISION IN HARRIS COUNTY, TEXAS ACCORDING TO THE MAP OR PLAT THEREOF RECORDED VOLUME 285, PAGE 133 OF THE MAP RECORDS OF HARRIS COUNTY, TEXAS.

**TRUeline TECHNOLOGIES LLC:** THE FOLLOWING PRODUCT HAS BEEN COMPLETED BY THE STATE LICENSED LAND SURVEYING FIRM AS INDICATED ON THE FOLLOWING PAGE. TRUeline TECHNOLOGIES LLC PROVIDES THE DIGITAL TRANSMISSION AND ARCHIVING OF THE PRODUCT, AND IS NOT INVOLVED IN ANY FACET OF THE TECHNICAL FIELD WORK PERFORMED AND MAKES NO WARRANTIES AS TO THE ACCURACY OF SUCH WORK. ALL TRANSMISSIONS OF THE PRODUCT ARE VIA A SECURE 'SHA-1' SECURE HASH MESSAGE DIGEST AUTHENTICATION CODE WITHIN ITS SIGNATURE FILE. A MANUALLY SIGNED AND SEALED LOG OF THIS SURVEY'S SIGNATURE FILE IS KEPT ON FILE AT THE PERFORMING SURVEYORS OFFICE.

**PRINTING PROCEDURES:** BECAUSE THIS FILE HAS BEEN SENT ELECTRONICALLY, IT IS IMPERATIVE THAT THE PRINT SETTINGS BE CORRECT IN ORDER TO DEPICT AN ACCURATE REPRESENTATION OF THIS DOCUMENT ON PAPER. INSTRUCTIONS WHILE VIEWING THE PRODUCT IN ADOBE READER: SELECT PRINT UNDER THE FILE TAB, SELECT COLOR PRINTER, UNDER PRINT RANGE - SELECT ALL, UNDER PAGE HANDLING, SELECT NONE FOR PAGE SCALING AND UNCHECK AUTO ROTATE AND CENTER, CHOOSE PAPER SOURCE BY PDF SIZE, CLICK PRINT.

**RESOLUTION 2016-02**

**A RESOLUTION CONFIRMING THE APPOINTMENTS OF MEMBERS OF THE BOARD OF ADJUSTMENT OF THE CITY OF EL LAGO, TEXAS FOR THE BALANCE OF THE MAYOR'S TERM.**

WHEREAS, Ordinance No. 257 of the City of El Lago, Texas, provides for the appointment by the Mayor of various board and committee members; and

WHEREAS, Ordinance No. 257 also provides that such appointments shall be confirmed by resolution of the City Council; and

WHEREAS, Ordinance No. 257 also provides that such appointments shall be confirmed by resolution of the City Council; and

WHEREAS, the Mayor proposes the following appointments be confirmed for the remainder of the Mayor's term and for no compensation:

Board of Adjustment – Hugh Brasseaux, Sean Findley, Scott Greenlee, Rachael Kamenetzky and B. J. Stampley

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of El Lago, Texas that the above appointments are confirmed at no compensation and are approved until the next Mayoral election in 2017.

PASSED AND APPROVED this 21<sup>st</sup> day of March, 2016.

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Robert White, Mayor

ATTEST:

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Ann Vernon, City Secretary

**ORDINANCE NO. 436**

**AN ORDINANCE OF THE CITY OF EL LAGO, TEXAS, RESCINDING THE APPOINTMENT OF THE PRESIDING ELECTION JUDGE FOR THE CITY ELECTION TO BE HELD ON THE 7<sup>TH</sup> DAY OF MAY, 2016, CONTAINED IN ORDINANCE NO. 435 BY WHICH THE CITY COUNCIL OF THE CITY ORDERED SAID CITY ELECTION TO BE HELD; ORDERING THE APPOINTMENT OF A PRESIDING ELECTION JUDGE FOR SAID CITY ELECTION; CONFIRMING THE DUTIES, RESPONSIBILITIES AND COMPENSATION FOR THE PRESIDING ELECTION JUDGE; MAKING CERTAIN FINDINGS; AND PROVIDING FOR SEVERABILITY.**

\* \* \* \* \*

**WHEREAS**, by Ordinance No. 435 passed, approved and adopted by the City Council of the City of El Lago, Texas on February 15, 2016, the governing body of the City ordered the general election for city officers of the City and an election on a proposition authorizing the City to sell certain parkland property in the City for the 7<sup>th</sup> day of May, 2016; and

**WHEREAS**, the provisions of Ordinance No. 435 also ordered the appointment of election officers for said election, including the appointment of a presiding election judge; and

**WHEREAS**, the City has now learned that the presiding election judge so appointed, Ms. Regina Aguirre, can no longer serve as the presiding election judge for the City election to be held on the 7<sup>th</sup> day of May, 2016; and

**WHEREAS**, it is, thus, necessary for the City Council of the City to rescind the appointment of Ms. Aguirre as presiding election judge as contained in Ordinance No. 435; and

**WHEREAS**, it is the desire of the City Council of the City to appoint a new presiding election judge to take the place of Ms. Aguirre;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL LAGO, TEXAS:**

**Section 1. Findings.**

The findings contained in the preamble to this Ordinance are determined to be true and correct and are hereby adopted as a part of the Ordinance.

**Section 2. Rescission of Appointment of Presiding Election Judge.**

The appointment of Ms. Regina Aguirre as presiding election judge as contained in Ordinance No. 435 is hereby rescinded.

**Section 3. Appointment of Presiding Election Judge.**

Ms. Rozanne Greenlee is hereby appointed presiding election judge for the City election to be held on the 7<sup>th</sup> day of May, 2016, in the City of El Lago, Texas.

**Section 4. Duties, Responsibilities and Compensation of Presiding Election Judge**

The duties, responsibilities, and compensation for the presiding election judge shall be identical to those contained in Ordinance No. 435 and all other provisions of Ordinance No. 435 shall remain in effect.

**Section 5. Severability.**

In the event that any provision, section, subsection, sentence, clause, or phrase of this Ordinance or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this Ordinance or their application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness, or invalidity of any other portion hereof, and all provisions of this Ordinance are declared to be severable for that purpose.

PASSED, APPROVED AND ADOPTED this the 21<sup>st</sup> day of March, 2016.

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ROBERT WHITE  
Mayor  
City of El Lago, Texas

ATTEST:

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ANN VERNON  
City Secretary  
City of El Lago, Texas