AGENDA
CITY OF EL LAGO
CITY COUNCIL MEETING
November 7, 2016
7:00 P.M.

NOTICE IS HEREBY GIVEN THAT ON THE ABOVE LISTED DATE, THE CITY COUNCIL OF THE CITY OF EL LAGO WILL HOLD A CITY COUNCIL MEETING BEGINNING AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS OF CITY HALL, 411 TALLOWOOD DRIVE, EL LAGO, TEXAS AND WILL CONSIDER THE FOLLOWING AGENDA ITEMS.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT 281-326-1951, EXT. 12 OR FAX 281-326-0165 FOR FURTHER INFORMATION

1. **COUNCIL MEETING CALL TO ORDER**

2. **PLEDGES**

   Pledge to the American and Texas Flags
   Texas Flag Pledge: *Honor the Texas flag, I pledge allegiance to thee, Texas; one state under God, one and indivisible.*

3. **CITIZENS COMMENTS**

   Citizens are invited to speak for up to (3) three minutes on matters relating to the city and/or its government.

4. **MAYOR'S REPORT ON CITY BUSINESS**

   4.1. Council Reports

5. **CITY OFFICIALS' REPORTS**

   5.1. LPD Chief Tom Savage To Report On Police Activity In The City

   5.2. Emergency Management And/Or CERT Report On Emergency Preparedness In The City

6. **NEW BUSINESS TO CONSIDER FOR APPROVAL**

   6.1. Cub Scout Pack 398 Use Of The Event Room For Pack Christmas Party

   Event Room Variance Requested By Alan Strahan For The Cub Scout Pack 398 Christmas Party

   Documents:

   PACK 389 CHRISTMAS PARTY.PDF

   6.2. Use Of City Gym For Elected Officials And Employee's Of The City

   TO Approve the use of the city Gym to Officials and Employee's

   Documents:

   FITNESS ROOM MEMBERSHIP.PDF

   6.3. Removing And Adding Signers To The TML Account And Wells Fargo Banking Account

   Approve New Signers To Both The TML And Wells Fargo City Banking Accounts, And Remove Previous Signers

   Documents:

   APPOINTING SIGNATOR.PDF

7. **APPROVAL OF THE MINUTES FROM THE FOLLOWING MEETINGS:**

   7.1. October 17, 2016 City Council Meeting

   Documents:

   2016-10-17 COUNCIL MEETING MINUTES.PDF

8. **OTHER ITEMS COUNCIL WOULD LIKE TO SUGGEST FOR CONSIDERATION ON A FUTURE CITY COUNCIL AGENDA**

9. **ADJOURNMENT**

CERTIFICATE

I certify that notice of this public meeting has been posted 72 hours in advance of the meeting and will remain posted until the meeting has ended.

_____

City Secretary

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberations about Real Property); 551.073 (Deliberations about Gifts and Donations); 551.074 (Personnel Matters); 551.076 (Deliberations about Security Devices); and 551.086 (Economic Development).

City of El Lago CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Secretary's Office as soon as possible and at least 1 week prior to the meeting that the item is expected to be placed on the El Lago City Council agenda.

Date requested for City Council consideration: NOV 7 2016

Submitted by: ALAN STRAHAN **Date Submitted:** NOV 2 2016

Subject: USE OF COMMUNITY ROOM FOR CUBSCOUT CHRISTMAS PARTY

City Attorney Review: Yes _____ No X

Degree of importance: Critical ☐ Significant ☐ Elective ☒

Expenditure Account: _____ Fiscal Year: _____	11/2/16 Date Received
Expenditure Required: $_____ Amount Budgeted: $_____	
Appropriation Required: $_____	~~Ann Vernon, City Secretary~~

SUMMARY / ORIGINATING CAUSE

CUBSCOUT PACK 389 'EL LAGO-SEABROOK' IS REQUESTING TO WAIVE RENTAL FEE FOR USE OF COMMUNITY EVENT ROOM FOR A PACK CHRISTMAS PARTY ON DEC 12, 2016.

IMMINENT CONSEQUENCES AND BENEFIT TO COMMUNITY

CONSEQUENCE: WE ARE STRUGGLING TO FIND A FACILITY TO SUPPORT OUR ANUAL PACK PARTY AT A BUSY TIME OF YEAR. WE HAVE 30-40 SCOUTS AND A SIMILAR # OF PARENTS IF ALL SHOW.
BENEFIT: WE SUPPORT EL LAGO, INCLUDING RECRUITING SCOUTS FROM ED WHITE. WE HELP THEM LEARN CITIZENSHIP AND GOOD LIFE SKILLS. WE SUPPORT THE EL LAGO 4TH OF JULY PARADE WITH A COLOR GUARD, WE ENCOURAGE LOCAL RECYCLING, AND SUPPORT ED WHITE CHARITY EVENTS.

RECOMMENDATIONS

PLEASE APPROVE THIS FEE USAGE WAIVER

LIST ATTACHMENTS

NONE

City of El Lago CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Secretary's Office as soon as possible and at least 1 week prior to the meeting that the item is expected to be placed on the El Lago City Council agenda.

Date requested for City Council consideration: Nov 7, 2016

Submitted by: Jim Kelly **Date Submitted:** Nov 2, 2016

Subject: Fitness Center membership for City employees and Council members

City Attorney Review: **Yes** _____ **No** _____

Degree of importance: **Critical** ☐ **Significant** ☐ **Elective** ☐

Expenditure Account: _____ **Fiscal Year:** 2017

Expenditure Required: $ $50 **Amount Budgeted: $**_____

Budget Appropriation Required: $_____

_____
Date Received

_____
Ann Vernon, City Secretary

SUMMARY / ORIGINATING CAUSE

Fitness center membership for Lakewood PD approved at last CC meeting. Workshop discussion of including council and employees was agreed to by all members in attendance.

IMMINENT CONSEQUENCES AND/OR BENEFIT TO COMMUNITY

Council better connected to with the community and same for city employees,

RECOMMENDED MOTION

Motion that City Council members and city employees be provided fitness room membership effective immediately.

LIST ATTACHMENTS

City of El Lago CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Secretary's Office as soon as possible and at least 1 week prior to the meeting that the item is expected to be placed on the El Lago City Council agenda.

Date requested for City Council consideration: 11/7/2016

Submitted by: Mayor White **Date Submitted:** 11/2/2016

Subject: Removing and adding Signators to the TML account and Wells Fargo

City Attorney Review: **Yes** _____ **No** X

Degree of importance: **Critical** ☒ **Significant** ☐ **Elective** ☐

Expenditure Account: None **Fiscal Year:** 2016/17

Expenditure Required: $ None **Amount Budgeted: $** None

Budget Appropriation Required: $ None

Date Received

Ann Vernon, City Secretary

SUMMARY / ORIGINATING CAUSE

To change the designated signatory for the Wells Fargo account and TML (Texas Municipal League) Currently Signers are John Skelton (TML only), Jeff Tave, Robert White and Ann Vernon.
As the Jeff Tave and Ann Vernon are no longer allowed to sign on these account the city needs to have them removed. Adding, Council Man Jim (James) Kelly and Mayor Pro Tem John Skelton as signature on both account.

IMMINENT CONSEQUENCES AND/OR BENEFIT TO COMMUNITY

To bring our ability to conduct daily business up to date.

RECOMMENDED MOTION

Move to remove Jeff Tave and Ann Vernon from all accounts, and Re-place signatory responsibility with Councilman Jim Kelly and Mayor pro-tem John Skelton until May 2017 or the next election.

LIST ATTACHMENTS

STATE OF TEXAS
COUNTY OF HARRIS
CITY OF EL LAGO

CITY OF EL LAGO
CITY COUNCIL MEETING MINUTES
OCTOBER 17, 2016
7:00 P.M.

DRAFT MINUTES

The following minutes are record votes only. Recordings of the minutes can be requested through the City Secretary's office.

10/17/2016 - Minutes

1. COUNCIL MEETING CALL TO ORDER

Pursuant to public notice as required by law, Mayor White called the October 17, 2016 City Council meeting to order at 7:00 p.m.

The following city officials were present:

- Mayor Robert White
- Mayor Pro Tem John Skelton
- Councilman Jim Kelly
- Councilman Jeff Michalak
- City Secretary Ann Vernon

The following Officials were absent:

- Councilman Mark Briggs
- Councilman Robert Kumar-Misir

2. PLEDGES

Mayor White led the pledges to both the American and Texas flags.

3. CITIZENS COMMENTS

There were no citizens present that wished to speak to the Council.

4. MAYOR'S REPORT ON CITY BUSINESS

Mayor White did not give a report.

5. CITY OFFICIALS' REPORTS

5.1. LPD Chief Tom Savage To Report On Police Activity In The City

LPD Chief Tom Savage reported the following to the Council:

- There had been a burglary on Whitecap this previous month. It did not look like a forced entry so they suspect possibly someone the owner knows. Five guns were stolen, three hand guns and two long rifles.
- A TLV resident who lives in Seabrook came and offered to assist the LPD with the change over to Webster To date, they have the laptops, card readers and DL cards. They are waiting on Motorolla to install racks which should take place on October 23rd or 24th.

5.2. Emergency Management Coordinator Tom Merchant To Report On Emergency Preparedness In The City

Art Richard, Director of the city CERT team reported the following:

- BAYCERT is sponsoring a video/training called "Run, Hide or Fight." The video, which will be shown on October 27th, addresses an active shooter in a confined and populated area.

- The city has purchased cones that light up, HAM hand held radios, and hand held lights to help when directing traffic during an event.
- The city has recognized the CERT team as a separate department under Emergency Management with a Director, Assistant Director and Emergency Medical Advisor. They have been issued badges allowing CERT members to return to the city before residents during an event such as a hurricane evacuation so they can assist in helping to secure the city to make it safe for residents return. El Lago is the first to have this badging program, but other cities are showing interest in following suit.

6. NEW BUSINESS TO CONSIDER FOR APPROVAL

6.1. Event Room Variance Request By Ralf Toennies For The Men's Tennis Group Annual Bar-B-Que

Mr. Toennies addressed the Council saying that the Men's Tennis Group has been playing on the city courts since at least 1978. They are an informal group and are anxious to get more players so last year they held a bar-b-que to encourage more to join. They are wanting to hold a bar-b-que again this year and are requesting permission to use the event room and kitchen if the weather turns bad and they cannot hold it outside as initially planned. Mayor Pro Tem Skelton asked if a deposit wo uld be required and was told that this is the usual procedure. The Mayor then offered to pay the deposit on behalf of the tennis group. Councilmen Michalak and Kelly motioned and seconded respectfully to allow the mens tennis group to use the event room at no charge if needed with an $85 deposit. The motion was approved by all.

6.2. Variance Request By Deanna Scott To Use The Event Room At No Cost For Monthly Autism Group Meeting

Ms. Scott was not present to represent her request and so this item was not considered.

6.3. Consisder Participating In Construction Of Clear Lake Masonic Lodge Parking Lot

This item was not addressed.

Mayor asked and did not receive any objections to suspend the orders of the day and so he addressed the agenda in the following revised order.

- 6.5
- 6.4
- 6.6
- 6.7
- 7.0
- 8.0
- 6.8
- 9.0
- 10.0

6.4. Gym Membership For The Officers Of The Lakeview Police Department

The Chief thanked the Council for including this item on the agenda saying that it would provide a good opportunity for officeres of the LPD and community to grow relationships. In addition, the exercise would be good for the officer's body and brain. Councilman Michalak motioned and Mayor Pro Tem Skelton seconded approving to provide gym memberships for the Officers of the Lakeview Police Department. Councilman Kelly suggested that this same policy should be extended to the City Council and Staff as well. The motion passed with a vote of three in favor.

6.5. Consider Purchase Of Solar Powered Flashing Speed Limit Signage

Chief Savage said that the flashing signs help to make drivers more aware in case they are in lost in thought and not realizing that the speed limit has decreased. Mayor Pro Tem Skelton motioned to purchase at least one of the electronic speed limit signs per year until each entrance has one and recommended that the city purchase the complete kit which includes a break away base to minimize damage to both the striking vehicle and the the electronic speed limit sign. The motion was seconded by Councilman Michalak and discussion about the number of signs and where they should be located ensued. Mayor White suggested that the motion should be to purchase one sign now and if the budget could support it, another before the end of the fiscal year. Mayor Pro Tem Skelton amended his motion to approve purchasing two signs and Councilman Kelly seconded it. The motion passed with two in favor and Councilman Michalak opposed. The initial motion as amended to include two signs passed unanimously.

6.6. Resolution 2016-08 Appointing Commissioners Of The Lakeview Police Commission

Mayor Pro Tem Skelton motioned to approve Resolution 2016-08 naming Rob O'Donel as Vice Chairman, Gary Bielat as a Commissioner and Michael O'Brien as an alternate to the Lakeview Police Commission. The motion was seconded by Councilman Kelly and approved unanimously.

6.7. Resolution To Appoint Representative And Alternate To Houston-Galveston Area Council

Mayor White suggested the Councilman Briggs would be a good appointee to the H-GAC board and Councilman Kelly volunteered to be the alternate. Councilman Michalak motioned and Mayor Pro Tem Skelton seconded approving Councilman Briggs as the H-GAC representative and Councilman Kelly as the alternate. The motion passed with a vote of two in favor and with Councilman Kelly abstaining.

6.8. Consider Sale Of Parkland To Forest Lake Animal Clinic

This item was not considered until after the Executive Session in Item 8.

Councilman Kelly motioned to postpone consideration of the sale of parkland to Forest Lake Animal Clinic and Councilman Michalak seconded the motion. The motion to postpone was approved by a vote of two in favor and with Mayor Pro Tem Skelton opposed.

Mayor Pro Tem Skelton then moved to set a date to consider this item no later than one month and the motion was seconded by Councilperson Michalak. Then Councilperson Michalak motioned to amend the date from one month to postpone until 15 days after the city appraisal of the property is in hand. Mayor Pro Tem Skelton seconded the amendment and it was approved by all. Then the motion to postpone no later than 15 days after the city appraisal is in hand was approved by all present.

7. CONSENT AGENDA

Mayor Pro Tem Skelton motioned to approve the consent agenda. Councilman Michalak seconded the motion and it was approved by a vote of three in favor.

7.1. FY2016 4th QUARTER INVESTMENT REPORT

7.2. ANNUAL APPROVAL OF CITY INVESTMENT POLICY

7.3. Approval Of The Minutes From The Following Meetings:

7.3.1. AUGUST 29, 2016 CITY COUNCIL MEETING

7.3.2. October 3, 2016 City Council Meeting

7.3.3. October 10, 2016 Public Hearing Minutes

7.3.4. October 10, 2016 City Council Meeting Minutes

8. EXECUTIVE SESSION IN ACCORDANCE WITH LOCAL GOVERNMENT CODE 551.072 DELIBERATIONS ABOUT REAL PROPERTY

Mayor White adjourned the meeting into Executive Session at 7:35 p.m. for deliberations about real property in accordance with Local Government Code 551.072.

Mayor White called the meeting back to order at 8:02 p.m.

9. OTHER ITEMS COUNCIL WOULD LIKE TO SUGGEST FOR CONSIDERATION ON A FUTURE CITY COUNCIL AGENDA

Councilman Kelly said he would like to further consider providing the gym for members of the City Council and Staff.

Mayor Pro Tem Skelton said he would like to discuss the street and sidewalk repairs soon.

10. ADJOURNMENT

There being no further business, Councilman Michalak motioned and Mayor Pro Tem Skelton seconded to adjourn the meeting. The motion was approved by all and Mayor White adjourned the meeting at 8:09 p.m.

_____

Robert White, Mayor

ATTEST:

_____

Ann Vernon, City Secretary