



## CITY OF EL LAGO

AGENDA  
WORKSHOP MEETING  
411 TALLOWOOD DRIVE, EL LAGO,  
TEXAS 77586  
JULY 25, 2023  
**6:00 P.M.**

NOTICE is hereby given of a meeting of the City Council of the City of El Lago, County of Harris, State of Texas, to be held at six o'clock (6:00) PM on July 25, 2023 at the City Hall Events Room, 411 Tallowood Drive, El Lago, Texas, for the purpose of considering the numbered items below.

### AGENDA

- 1. Call to Order**
- 2. Invocation and/or Pledge of Allegiance**
- 3. Declaration of a Quorum**
  - 3.1. Announce Absent Members of Council**

**Citizen Comments**  
*Citizens are invited & encouraged to speak for up to three (3) minutes on matters relating to the city and/or its Government.*
- 4. Workshop Session to discuss the following: (no motions to be made during the workshop period)**
  - 4.1. Discuss FY2024 Budget**
- 5. Adjournment**

*In compliance with the Americans with Disabilities Act, the City of El Lago will provide for reasonable accommodations for persons attending City Council Meetings. Requests should be received 48 hours prior to the meetings. Please contact the City office at 281-326-1951. The City Council of the City of El Lago, Texas, reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.077 (Agency Financed by Federal Government), §551.084 (Exclusion of Witness from Hearing), §551.086 (Meeting Concerning Municipally Owned Utility), §551.087 (Deliberations Regarding Economic Development), §551.088 (Deliberations Regarding Licensing Testing Exam), & §418.183(f) (Texas Disaster Act: regarding Critical Infrastructure).*

I CERTIFY THAT A COPY OF THIS NOTICE OF THE CITY COUNCIL MEETING FOR THE DATE LISTED ABOVE WAS POSTED AT CITY HALL, 411 TALLOWOOD DRIVE, EL LAGO, TEXAS, AT LEAST 72 HOURS IN ADVANCE PER THE TEXAS OPEN MEETINGS ACT.

Missie Adkins, City Secretary

**CITY OF EL LAGO**  
**FY2024 PROPOSED BUDGET - AS OF 2023-06-26**

<b>Income</b>		
41000 · Ad Valorem Tax	1,349,800.00	
41200 · Other Taxes	436,800.00	
42000 · Permits & Licenses	51,085.00	
42500 · Community Center	85,600.00	
43000 · Court Income	107,000.00	
45000 · Earned Interest	25,000.00	
46000 · Intergovernmental Revenue	134,522.00	
47000 · Miscellaneous Income	37,787.00	
<b>Total Income</b>	2,227,594.00	
<b>Expense</b>		
70000 · General Government	842,944.00	
73000 · Public Health Expenses	201,250.00	
74000 · Court Expenses	106,250.00	
75000 · PUBLIC SAFETY EXPENSES	1,106,411.00	
76000 · Board & Commission Expense	0.00	
77000 · Community Center Expense	131,448.00	
78101 · Mobility	338,900.00	
79000 · Parks Expense	83,000.00	
<b>Total Expense</b>	2,810,203.00	
<b>Net Ordinary Income (Income - Expense)</b>		582,609.00
<b>Other Income/Expense (Debt Income/Expense)</b>		
49001 · DEBT SERVICE (I&S) INCOME	156,132.00	
70020 · DEBT SERVICE EXPENSE	156,132.00	
<b>Net Other Income (Income - Expense)</b>		0.00
<b>Net Total Income (Net Ordinary Income + Net Other Income)</b>		582,609.00

	<b>FUND BALANCES as of 5/31/2023</b>	
<b>FUNDS AVAILABLE FROM OTHER ACCOUNTS</b>		
Child Safety	26,173.78	0.00
Building Security - Bailiff for Court	13,793.27	0.00
PEG	39,569.82	20,000.00
TexPool Account		
Emergency Reserve	418,000.00	0.00
Metro Funds	337,401.00	205,401.30
Projects - Entrances	80,000.00	80,000.00
Projects - Pump House Rebuild	20,000.00	
Projects - Pool Deck	20,000.00	
Operating Account - Grant Funds	195,682.00	195,682.00
Operating Account - Fund Balance	50,000.00	50,000.00
<b>Net Budget (+ = Surplus, - = Deficit)</b>		551,083.30 <b>31,525.70</b>

**CITY OF EL LAGO**  
**FY2024 PROPOSED BUDGET - AS OF 2023-06-26**

	FY2022	FY2023	FY2024	FY23/24	
	<b>Actual</b>	<b>Projected EOY</b>	<b>Proposed</b>	<b>Difference</b>	
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
41000 · Ad Valorem Tax	1,257,386.19	1,260,448.59	1,349,800.00	89,351.41	Effective + 3% = 38,400 over budget, 76K over projected EOY
41200 · Other Taxes	403,696.62	437,400.00	436,800.00	(600.00)	
42000 · Permits & Licenses	52,315.00	46,085.00	51,085.00	5,000.00	
42500 · Community Center Income	94,583.02	79,149.95	85,600.00	6,450.05	3K increase in Full Membership, other small edits
43000 · Court Income	103,382.45	95,776.17	107,000.00	11,223.83	Actually LESS than FY23 budget
45000 · Earned Interest	4,750.22	26,499.57	25,000.00	(1,499.57)	
46000 · Intergovernmental Revenue	224,367.36	338,285.75	134,522.00	(203,763.75)	Difference is from expected balance of the ARPA Grant FY23 unexpected income from unclaimed tax refunds donated to the City
47000 · Miscellaneous Income	38,886.66	45,127.48	37,787.00	(7,340.48)	Additional Expected Income
<b>Total Income</b>	2,179,367.52	2,328,772.51	2,227,594.00	(101,178.51)	
<b>Expense</b>					
70000 · GENERAL GOVERNMENT	630,931.83	784,096.53	842,944.00	58,847.47	3.5% merit pool, part-time admin, 5K add'l social sec, new truck 35K, 13K grounds mx, 26K PEG
73000 · PUBLIC HEALTH EXPENSES	201,505.77	198,427.04	201,250.00	2,822.96	
74000 · COURT EXPENSES	94,877.22	95,217.66	106,250.00	11,032.34	
75000 · PUBLIC SAFETY EXPENSES	1,016,410.27	1,056,656.00	1,106,411.00	49,755.00	44K LPD inc (5%), 2400 SVFD Inc (1.5%), 2K child safety, 1K ER Mgmt
76000 · BOARD & COMMISSION EXPENSE	-	-	-	-	same budget amount as every year
77000 · COMMUNITY CENTER	48,061.05	56,540.00	131,448.00	74,908.00	Pool Repairs (resurface 45K, deck 30K, bulkhead repair, filter sand, etc)
78101 · MOBILITY	2,944.09	3,516.00	338,900.00	335,384.00	Last 3 or more years of collected Metro to be used for Whitcap/Loch Lake
79000 · PARKS EXPENSE	5,088.73	3,000.00	83,000.00	80,000.00	Entrances 80K
<b>Total Expense</b>	1,999,818.96	2,197,453.23	2,810,203.00	612,749.77	

**CITY OF EL LAGO**  
**FY2024 PROPOSED BUDGET - AS OF 2023-06-26**

	FY2022		Estimated FY2023		FY2024
	Budget	Oct '21 - Sep 22	Budget	Projected EOY	Proposed
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>41000 · Ad Valorem Tax</b>					
41110 · M&O-Current Ad Valorem Taxes	1,238,076.00	1,196,568.39	1,280,000.00	1,241,990.22	1,324,800.00
41120 · M&O-Delinquent Ad Valorem Taxes	8,000.00	40,559.12	8,000.00	20,000.00	15,000.00
41130 · M&O-Penalty / Interest Income	9,500.00	20,258.68	9,500.00	12,000.00	10,000.00
41131 · M&O-Rendition Penalty	150.00	0.00	150.00	0.00	0.00
<b>Total 41000 · Ad Valorem Tax</b>	<b>1,255,726.00</b>	<b>1,257,386.19</b>	<b>1,297,650.00</b>	<b>1,273,990.22</b>	<b>1,349,800.00</b>
<b>41200 · Other Taxes</b>					
<b>41210 · Franchise Taxes</b>					
41210a · Centerpoint Gas Franchise Tax	25,000.00	30,297.65	25,000.00	30,000.00	30,000.00
41210b · Centerpoint Electric Franchise	80,000.00	82,888.49	80,000.00	81,000.00	81,000.00
41210c · Telecomm Franchise Tax	3,200.00	2,669.17	3,200.00	2,500.00	2,500.00
41210d · Comcast Franchise Tax	42,500.00	41,717.53	43,000.00	40,100.00	40,000.00
41211 · PEG Fees (1%)	8,500.00	8,343.71	8,600.00	8,000.00	8,000.00
<b>Total 41210 · Franchise Taxes</b>	<b>159,200.00</b>	<b>165,916.55</b>	<b>159,800.00</b>	<b>161,600.00</b>	<b>161,500.00</b>
41220 · Sales Taxes	175,000.00	213,053.11	200,000.00	250,000.00	250,000.00
41230 · Mixed Drink Taxes	22,000.00	21,401.46	22,000.00	22,500.00	22,000.00
41240 · Child Safety Tax from HCTA-C	3,700.00	3,325.50	3,700.00	3,300.00	3,300.00
<b>Total 41200 · Other Taxes</b>	<b>359,900.00</b>	<b>403,696.62</b>	<b>385,500.00</b>	<b>437,400.00</b>	<b>436,800.00</b>
<b>42000 · Permits &amp; Licenses</b>					
42100 · Building Permits	30,000.00	51,100.00	45,000.00	48,000.00	50,000.00
42200 · Miscellaneous Permits	700.00	880.00	700.00	700.00	700.00
42300 · Animal Control & Licensing	550.00	335.00	550.00	385.00	385.00
<b>Total 42000 · Permits &amp; Licenses</b>	<b>31,250.00</b>	<b>52,315.00</b>	<b>46,250.00</b>	<b>49,085.00</b>	<b>51,085.00</b>
<b>42500 · Community Center Income</b>					
42501 · Full Membership Revenues	27,000.00	24,294.47	27,000.00	17,580.00	20,000.00
<b>42510 · Pool Income</b>					
42513 · Pool Party Rental Income	1,850.00	2,752.50	2,000.00	2,500.00	2,500.00
42514 · Swim Team Income	1,900.00	2,377.43	2,400.00	2,799.95	4,000.00
42515 · Guest Fee Income	2,600.00	2,953.55	2,600.00	2,600.00	2,600.00
42516 · Pool Membership Income	6,000.00	8,388.00	6,000.00	5,500.00	5,500.00

**CITY OF EL LAGO**  
**FY2024 PROPOSED BUDGET - AS OF 2023-06-26**

	FY2022		Estimated FY2023		FY2024
	Budget	Oct '21 - Sep 22	Budget	Projected EOY	Proposed
42510 · Pool Income - Other	0.00	21.70			
<b>Total 42510 · Pool Income</b>	<b>12,350.00</b>	<b>16,493.18</b>	<b>13,000.00</b>	<b>13,399.95</b>	<b>14,600.00</b>
42520 · Tennis Court Income	3,200.00	4,878.80	3,000.00	3,100.00	3,000.00
42530 · Event Room Income	6,000.00	11,807.00	6,000.00	10,000.00	10,000.00
42540 · Fitness Center Income	31,500.00	37,044.57	31,500.00	35,000.00	38,000.00
42550 · Miscellaneous Comm. Ctr. Inc.	100.00	65.00	100.00	70.00	0.00
<b>Total 42500 · COMMUNITY CENTER INCOME</b>	<b>80,150.00</b>	<b>94,583.02</b>	<b>80,600.00</b>	<b>79,149.95</b>	<b>85,600.00</b>
<b>43000 · Court Income</b>					
43100 · Court Fees and Fines					
43101 · Court Fees/Fines	75,000.00	79,548.99	80,000.00	76,869.90	89,000.00
43102 · Warrant Fees	5,500.00	4,415.00	5,500.00	3,705.00	3,000.00
43103 · Court Education Fund	0.00	0.00	0.00	0.00	0.00
43104 · FTA Fund	35.00	0.00	35.00	125.00	0.00
43105 · Time Payment Reimbursement Fee	460.00	543.03	500.00	54.27	0.00
43200 · Court Fines for Designated Fund					
43201 · Building Security Fund	5,000.00	3,999.62	4,800.00	3,245.94	3,200.00
43202 · Court Technology Fund	4,000.00	3,298.82	3,800.00	2,650.70	2,600.00
43203 · Child Safety Fund	500.00	613.21	400.00	625.22	600.00
43204 · Arrest Fees for LPD	2,200.00	2,827.18	2,200.00	2,500.00	2,500.00
43205 · Local Truancy Prevention Fund	4,000.00	3,883.30	4,000.00	3,132.72	3,100.00
<b>Total 43200 · Court Fines for Designated Fun</b>	<b>15,700.00</b>	<b>14,622.13</b>	<b>15,200.00</b>	<b>12,154.57</b>	<b>12,000.00</b>
43300 · Court State & City Shared Fines	6,500.00	4,253.30	6,500.00	2,867.43	3,000.00
<b>Total 43000 · COURT INCOME</b>	<b>103,195.00</b>	<b>103,382.45</b>	<b>107,735.00</b>	<b>95,776.17</b>	<b>107,000.00</b>
45000 · Earned Interest	1,800.00	4,750.22	1,800.00	26,499.57	25,000.00
46000 · Intergovernmental Revenue					
46100 · General Mobility Revenue	132,000.00	132,000.00	132,000.00	132,000.00	132,000.00
46101 · COVID Expense Reimburse Grant	2,400.00	2,522.28	2,500.00	2,522.28	2,522.00
46102 · ARPA-CLFRF Grant Income	247,445.00	89,845.08	247,445.00	203,763.47	0.00
<b>Total 46000 · Intergovernmental Revenue</b>	<b>381,845.00</b>	<b>224,367.36</b>	<b>381,945.00</b>	<b>338,285.75</b>	<b>134,522.00</b>
47000 · Miscellaneous Income					

**CITY OF EL LAGO**  
**FY2024 PROPOSED BUDGET - AS OF 2023-06-26**

	FY2022		Estimated FY2023		FY2024
	Budget	Oct '21 - Sep 22	Budget	Projected EOY	Proposed
<b>47100 · Other Miscellaneous Income</b>	2,000.00	603.28	2,000.00	7,233.56	1,000.00
<b>47200 · Credit Card Convenience Fees</b>	6,600.00	5,422.97	6,000.00	5,330.97	5,400.00
<b>47300 · Park &amp; Pavilion Rental Income</b>	650.00	950.00	800.00	550.00	500.00
<b>47400 · Special Expense Income</b>	2,000.00	0.00	2,000.00	3,376.00	3,000.00
<b>47500 · LVPD Rental Income</b>	24,987.00	24,987.04	24,987.00	24,987.00	24,987.00
<b>47600 · Sale of Excess Equipment</b>	0.00	2,960.00	0.00	697.50	0.00
<b>47800 · Intermodal Permit Fees</b>	8,000.00	3,963.37	4,500.00	2,952.45	2,900.00
<b>Total 47000 · Miscellaneous Income</b>	<b>44,237.00</b>	<b>38,886.66</b>	<b>40,287.00</b>	<b>45,127.48</b>	<b>37,787.00</b>
<b>Total Income</b>	<b>2,258,103.00</b>	<b>2,179,367.52</b>	<b>2,341,767.00</b>	<b>2,345,314.14</b>	<b>2,227,594.00</b>

**CITY OF EL LAGO**  
**FY2024 PROPOSED BUDGET - AS OF 2023-06-26**

Expense	Estimated FY2023			FY2024	
	Budget	Actual To Date	Projected EOY	Proposed	
<b>70000 · GENERAL GOVERNMENT</b>					
<b>70100 · Administrative Salaries</b>	132,334.00	72,176.03	110,787.00	107,000.00 *	(3,787.00)
<b>70120 · Maintenance Salaries</b>	91,350.00	61,817.71	90,000.00	94,500.00 *	4,500.00
<b>70140 · Payroll Bonus/Expenses</b>	3,000.00	2,750.00	2,750.00	3,000.00	250.00
<b>70200 · Employee Benefits</b>	16,650.00	12,174.62	17,457.74	31,000.00	13,542.26
<b>70210 · Pension</b>	3,200.00	1,760.00	2,560.00	5,200.00	2,640.00
<b>70220 · Social Security &amp; Medicare</b>	24,150.00	14,272.84	20,616.32	25,000.00	4,383.68
<b>70230 · Workers' Compensation Insurance</b>	6,500.00	5,562.00	5,562.00	5,700.00	138.00
<b>70300 · Building Maintenance Expense</b>	25,000.00	20,278.50	25,000.00	25,000.00	-
<b>70310 · Vehicle &amp; Equipment Maintenance</b>					
<b>70311 · Fuel for Vehicles &amp; Equipment</b>	3,000.00	1,371.18	2,000.00	2,000.00	-
<b>70312 · Vehicle Maintenance</b>	2,000.00	23.25	2,000.00	2,000.00	-
<b>70313 · Vehicle Capital Expense</b>	0.00	0.00	0.00	0.00	-
<b>Total 70310 · Vehicle &amp; Equipment Mainten</b>	<u>5,000.00</u>	<u>1,394.43</u>	<u>4,000.00</u>	<u>4,000.00</u>	-
<b>70320 · Maintenance Empl. Clothing</b>	800.00	1,095.62	1,095.62	800.00	(295.62)
<b>70330 · New/Replacement Equipment</b>	5,000.00	4,562.48	5,000.00	6,000.00 *	1,000.00
<b>70350 · Grounds Maintenance</b>					
<b>70351 · Lawns &amp; Maintenance</b>	32,940.00	22,341.65	32,490.00	33,000.00 *	510.00
<b>70352 · Other Grounds Maintenance</b>	21,360.00	15,323.06	20,000.00	20,000.00	-
<b>Total 70350 · Grounds Maintenance</b>	<u>54,300.00</u>	<u>37,664.71</u>	<u>52,490.00</u>	<u>53,000.00</u>	510.00
<b>70360 · Fire Protection Equipment</b>	3,000.00	90.00	1,500.00	2,000.00	500.00
<b>70500 · Insurance and Bonds</b>	17,000.00	16,760.20	16,760.20	17,000.00	239.80
<b>70550 · Bank Service/Credit Card Fees</b>					
<b>70551 · Credit Card Processing Fees</b>	4,000.00	167.45	3,805.00	4,000.00	195.00
<b>70550 · Bank Service/Credit Card Fees - O</b>	4,000.00	2,940.58	4,000.00	4,000.00	-
<b>Total 70550 · Bank Service/Credit Card Fees</b>	<u>8,000.00</u>	<u>3,108.03</u>	<u>7,805.00</u>	<u>8,000.00</u>	195.00
<b>70600 · Honoraria</b>	5,700.00	3,585.00	5,700.00	5,700.00	-
<b>70601 · Training</b>	2,000.00	762.83	762.83	2,000.00	1,237.17
<b>70700 · Advertising</b>	5,000.00	312.70	4,500.00	4,500.00	-
<b>70800 · Appraisal</b>	10,500.00	7,687.00	10,500.00	11,000.00	500.00
<b>70900 · Audit &amp; Professional Services</b>	20,000.00	5,717.00	20,034.00	21,500.00	1,466.00
<b>71000 · Dues and Subscriptions</b>	5,200.00	4,270.62	5,300.00	5,300.00	-

**CITY OF EL LAGO**  
**FY2024 PROPOSED BUDGET - AS OF 2023-06-26**

	Estimated FY2023			FY2024	
	Budget	Actual To Date	Projected EOY	Proposed	
<b>71100 · Legal</b>	30,000.00	10,973.10	17,000.00	20,000.00	3,000.00
<b>71200 · Special Expenses</b>					-
<b>71201 · City Events</b>	5,000.00	5,177.96	3,500.00	8,500.00 *	5,000.00
<b>71202 · Employee/Public Relations Expenses</b>	1,000.00	332.84	600.00	1,000.00 *	400.00
<b>71203 · Fishing Tournament</b>		2,993.73	3,200.00	3,000.00 *	(200.00)
<b>Total 71200 - Special Events</b>	6,000.00	8,504.53	7,300.00	12,500.00 *	5,200.00
<b>71300 · Telephone</b>	10,000.00	7,442.32	11,163.48	11,500.00	336.52
<b>71500 · Meetings</b>	1,500.00	0.00	0.00	1,000.00	1,000.00
<b>71600 · Office Supplies</b>	5,000.00	2,624.79	5,000.00	5,000.00	-
<b>71601 · Office Equipment</b>	1,200.00	420.57	1,200.00	1,000.00	(200.00)
<b>71700 · Tax Collection</b>	1,800.00	1,808.34	1,808.34	1,850.00	41.66
<b>71800 · Elections</b>	4,500.00	550.00	550.00	4,500.00	3,950.00
<b>71900 · Computer Expense</b>					-
<b>71901 · Computer Software</b>	10,000.00	9,671.28	10,248.16	10,714.00 *	465.84
<b>71902 · Computer Support</b>	2,000.00	969.68	1,054.52	2,255.00 *	1,200.48
<b>71903 · Computer Utilities Service</b>	13,000.00	9,759.49	14,504.49	12,993.00 *	(1,511.49)
<b>71904 · Computer Hardware</b>	2,500.00	1,145.50	2,500.00	3,000.00 *	500.00
<b>Total 71900 · Computer Expense</b>	27,500.00	21,545.95	28,307.17	28,962.00 *	654.83
<b>71905 · Equipment Rental</b>	1,810.00	1,561.20	1,561.20	1,800.00	238.80
<b>72000 · Building Inspections</b>	25,000.00	19,307.43	28,961.15	30,000.00	1,038.86
<b>72001 · Floodplain Inspections</b>					-
<b>72001a · CRS Study</b>	2,600.00	1,831.67	2,600.00	2,950.00	350.00
<b>72001 · Floodplain Inspections - Other</b>	5,000.00	3,559.44	5,000.00	6,000.00	1,000.00
<b>Total 72001 · Floodplain Inspections</b>	7,600.00	5,391.11	7,600.00	8,950.00	1,350.00
<b>72100 · Utilities</b>	60,000.00	35,488.01	52,761.02	55,000.00	2,238.99
<b>72400 · PEG Expenses</b>	28,000.00	1,340.00	1,340.00	28,000.00	26,660.00
<b>72500 · ARPA-CLFRF Grant Expenses</b>	247,445.00	209,363.47	209,363.47	195,682.00	(13,681.47)
<b>Total 70000 · GENERAL GOVERNMENT</b>	901,039.00	604,123.14	784,096.53	842,944.00	58,847.47
<b>73000 · PUBLIC HEALTH EXPENSES</b>					-
<b>73100 · Mosquito control</b>	1,100.00	219.92	219.92	2,500.00	2,280.08
<b>73200 · Solid Waste Disposal</b>	167,650.00	111,738.08	167,607.12	167,650.00	42.88
<b>73210 · Recycling</b>	0.00	0.00	0.00	100.00	100.00



**CITY OF EL LAGO**  
**FY2024 PROPOSED BUDGET - AS OF 2023-06-26**

	Estimated FY2023			FY2024	
	Budget	Actual To Date	Projected EOY	Proposed	
<b>73300 · Emergency Medical Services</b>	30,000.00	22,500.00	30,000.00	30,000.00	-
<b>73500 · Animal Control</b>	4,000.00	476.59	600.00	1,000.00	400.00
<b>Total 73000 · PUBLIC HEALTH EXPENSES</b>	<b>202,750.00</b>	<b>134,934.59</b>	<b>198,427.04</b>	<b>201,250.00</b>	<b>2,822.96</b>
<b>74000 · COURT EXPENSES</b>					-
<b>74001 · Court Forms &amp; Postage</b>	2,700.00	1,419.86	2,700.00	2,000.00 *	(700.00)
<b>74010 · Court Clerk Salary</b>	73,185.00	44,324.83	66,765.47	71,500.00 *	4,734.53
<b>74100 · Court Prosecutor</b>	2,500.00	1,000.00	1,500.00	2,500.00 *	1,000.00
<b>74200 · Municipal Judges</b>	6,500.00	4,200.00	6,300.00	6,500.00 *	200.00
<b>74300 · Court Training</b>	1,600.00	539.36	1,600.00	1,600.00 *	-
<b>74301 · Equipment Rental-Court Copier</b>	1,500.00	0.00	0.00	*	-
<b>74400 · Witness Fees</b>	0.00	0.00	0.00	150.00 *	150.00
<b>74410 · Bailiff Services</b>	3,000.00	1,775.00	2,662.50	3,000.00 *	337.50
<b>74414 · Arrest Fees</b>	2,800.00	2,016.08	2,700.00	2,700.00 *	-
<b>74500 · Court Miscellaneous</b>	300.00	0.00	0.00	300.00 *	300.00
<b>74600 · Warrant Payments</b>	7,000.00	2,680.00	4,020.00	5,000.00 *	980.00
<b>74601 · Dues &amp; Subscriptions-Court</b>	150.00	205.00	376.00	400.00 *	24.00
<b>74800 · Court Technology</b>				*	-
<b>74801 · Court Software</b>				9,100.00 *	9,100.00
<b>74802 · Court Hardware</b>				1,500.00 *	1,500.00
<b>Total 74800 · Court Technology</b>	<b>4,000.00</b>	<b>4,306.72</b>	<b>5,500.00</b>	<b>10,600.00 *</b>	<b>5,100.00</b>
<b>74900 · Court Bldg Security Expense</b>		1,093.69	1,093.69	0.00 *	(1,093.69)
<b>Total 74000 · COURT EXPENSES</b>	<b>105,235.00</b>	<b>63,560.54</b>	<b>95,217.66</b>	<b>106,250.00 *</b>	<b>11,032.34</b>
<b>75000 · PUBLIC SAFETY EXPENSES</b>					-
<b>75100 · Police Department</b>	885,320.00	724,352.76	885,320.00	929,586.00	44,266.00
<b>75300 · Fire Department</b>	163,811.00	122,859.00	163,811.00	166,300.00	2,489.00
<b>75310 · Fire Marshal</b>	4,000.00	1,172.50	4,000.00	4,000.00	-
<b>75400 · Child Safety Expense</b>	0.00	0.00	0.00	2,000.00	2,000.00
<b>75600 · Emergency Management</b>	1,000.00	0.00	0.00	1,000.00	1,000.00
<b>75700 · Public Awareness &amp; Education</b>	3,525.00	3,525.00	3,525.00	3,525.00	-
<b>Total 75000 · PUBLIC SAFETY EXPENSES</b>	<b>1,057,656.00</b>	<b>851,909.26</b>	<b>1,056,656.00</b>	<b>1,106,411.00</b>	<b>49,755.00</b>

**CITY OF EL LAGO**  
**FY2024 PROPOSED BUDGET - AS OF 2023-06-26**

	Estimated FY2023			FY2024	
	Budget	Actual To Date	Projected EOY	Proposed	
<b>76000 · BOARD &amp; COMMISSION EXPENSE</b>	500.00	0.00	0.00	0.00	-
<b>77000 · COMMUNITY CENTER</b>					-
77100 · Community CenterCapital Expense		0.00	0.00	0.00 *	-
77102 · Pool-Capital Expense		0.00	0.00	0.00 *	-
77125 · Community Center Payroll	24,500.00	4,331.76	24,500.00	23,648.00 *	(852.00)
77200 · Pool General Maint & Supplies					-
77201 · Pool Chemicals	7,000.00	4,324.50	8,500.00	13,500.00 *	5,000.00
77202 · Equipment & Repairs	3,500.00	3,130.00	4,000.00	73,500.00 *	69,500.00
77203 · General Maint. & Consumables	2,000.00	1,581.93	2,000.00	2,000.00 *	-
77204 · Training	1,500.00	2,040.00	2,040.00	2,500.00 *	460.00
77210 · Utilities-Pool	6,000.00	3,646.90	6,000.00	6,000.00 *	-
<b>Total 77200 · Pool General Maint &amp; Supplies</b>	<b>20,000.00</b>	<b>14,723.33</b>	<b>22,540.00</b>	<b>97,500.00 *</b>	<b>74,960.00</b>
77300 · Tennis Expense	500.00	965.52	1,000.00	1,000.00 *	-
77400 · Event Room Expense	1,500.00	190.00	500.00	500.00 *	-
77500 · Fitness Center Expense	3,500.00	1,521.45	3,500.00	4,000.00 *	500.00
77600 · Fitness Class Expense	6,200.00	1,620.00	4,500.00	4,800.00 *	300.00
<b>Total 77000 · COMMUNITY CENTER</b>	<b>56,200.00</b>	<b>23,352.06</b>	<b>56,540.00</b>	<b>131,448.00 *</b>	<b>74,908.00</b>
<b>78101 · MOBILITY</b>					-
78110 · Streets & Sidewalks	330,282.00	3,516.00	3,516.00	337,400.00	333,884.00
78300 · Street Signs	1,500.00	685.00	0.00	1,500.00	1,500.00
<b>Total 78101 · MOBILITY</b>	<b>331,782.00</b>	<b>4,201.00</b>	<b>3,516.00</b>	<b>338,900.00</b>	<b>335,384.00</b>
<b>79000 · PARKS EXPENSE</b>					-
79001 · Parks Capital Expense	0.00	0.00	0.00	80,000.00 *	80,000.00
79600 · Beautification-Parks & Entries	3,000.00	2,245.37	3,000.00	3,000.00 *	-
79700 · Park & Entrance Maintenance	0.00	0.00	0.00	0.00	-
<b>Total 79000 · PARKS EXPENSE</b>	<b>3,000.00</b>	<b>2,245.37</b>	<b>3,000.00</b>	<b>83,000.00</b>	<b>80,000.00</b>
<b>Total Expense</b>	<b>2,658,162.00</b>	<b>1,684,325.96</b>	<b>2,197,453.23</b>	<b>2,810,203.00</b>	<b>612,749.77</b>

**CITY OF EL LAGO**  
**FY2024 PROPOSED BUDGET - AS OF 2023-06-26**

	FY2022		Estimated FY2023		FY2024
	Budget	Oct '21 - Sep 22	Budget	Projected EOY	Proposed
<b>DEBT</b>					
<b>49001 · DEBT SERVICE (I&amp;S)</b>					
49110 · I&S-Current Ad Valorem Taxes	153,952.00	148,768.05	151,292.00	146,699.60	145,000.00
49112 · I&S-Delinquent Ad Valorem Taxes	1,000.00	5,100.68	1,000.00	1,424.60	11,132.00
49113 · I&S-Penalty & Interest	800.00	0.00	800.00	0.00	0.00
<b>Total 49001 · DEBT SERVICE (I&amp;S)</b>	<b>155,752.00</b>	<b>153,868.73</b>	<b>153,092.00</b>	<b>148,124.20</b>	<b>156,132.00</b>
<b>Total Debt Income</b>	<b>155,752.00</b>	<b>153,868.73</b>	<b>153,092.00</b>	<b>148,124.20</b>	<b>156,132.00</b>
<b>Other Expense</b>					
<b>70001 · OTHER EXPENSE</b>					
<b>70020 · DEBT SERVICE</b>					
70121 · Community Center Debt-Principal	135,000.00	135,000.00	140,000.00	140,000.00	145,000.00
70122 · Community Center Debt-Interest	17,787.00	17,787.00	14,520.00	14,520.00	11,132.00
<b>Total 70020 · DEBT SERVICE</b>	<b>152,787.00</b>	<b>152,787.00</b>	<b>154,520.00</b>	<b>154,520.00</b>	<b>156,132.00</b>
<b>Total 70001 · OTHER EXPENSE</b>	<b>152,787.00</b>	<b>152,787.00</b>	<b>154,520.00</b>	<b>154,520.00</b>	<b>156,132.00</b>
<b>Total Other Expense</b>	<b>152,787.00</b>	<b>152,787.00</b>	<b>154,520.00</b>	<b>154,520.00</b>	<b>156,132.00</b>
<b>Net Other Income</b>	<b>2,965.00</b>	<b>1,081.73</b>	<b>(1,428.00)</b>	<b>(6,395.80)</b>	<b>0.00</b>



**CITY OF EL LAGO**  
**FY2024 PROPOSED BUDGET - AS OF 2023-06-26**

Dept.	Name	Position	Annual Earnings	+ 3%	+ 4%	+ 5%
<b>General Government - Administrative</b>			<b>Using Merit Pool of 3.36% total filled positions</b>			
<b>Administrative</b>						
	Adkins, Melissa	City Secretary	60,008.00	65,000.00 *	65,000.00 *	65,000.00 *
	Stokes, Diane	Front Desk	20,373.60	20,984.81	21,188.54	21,392.28
	Simon, Norma	Front Desk	18,720.00	19,281.60	19,468.80	19,656.00
	<i>Total Administrative</i>		99,101.60	105,266.41	105,657.34	106,048.28
<b>Maintenance</b>						
	Means, Derrell	Maintenance Director	48,192.86	49,638.65	50,120.57	50,602.50
	DeLeon, Alex	Maintenance Helper	43,128.81	44,422.67	44,853.96	45,285.25
	<i>Total Maintenance</i>		91,321.67	94,061.32	94,974.54	95,887.75
<b>TOTAL - General Government</b>			190,423.27	199,327.73	200,631.88	201,936.03

**Municipal Court - Administrative**

	Herrera, Irene	Court Administrative	50,000.08	51,500.08	52,000.08	52,500.08
	Saenz, Desiree	Court Admin Assistant	18,720.00	19,281.60	19,468.80	19,656.00
	<i>TOTAL - Municipal Court</i>		68,720.08	70,781.68	71,468.88	72,156.08

**Community Center**

**Fitness Class Instructors**

		FY2023	FY2024
Fitness Instructor	3 days @ 30/hour * 52 w	4,680.00	6,240.00
Water Aeroics	1/ week @ 30/hour * 13	390.00	480.00
<i>Total Fitness Classes Expense</i>		5,070.00	6,720.00

**Lifeguards**

7 Junior Guards hourly	9	
7 Senior Guards hourly	11	
1 Head Guard hourly	15	
Estimated # of hours based on total hours for Swim Team, Inservice and regular Guarding hours		

**Swim Team only through 6/2/2023**

SR guard - hours/week	18	198.00	*5 weeks	990.00
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**Swim Team, Water Aerobics & Regular Pool Hours through 7/7/2023**

Swim Team & Water			
Aerobics hours/week	20	250.00	
Inservice hours/week	2	310.00	

**CITY OF EL LAGO**  
**FY2024 PROPOSED BUDGET - AS OF 2023-06-26**

Inservice trainer hour	1	30.00		
JR & SR hours/week	58	1160.00		
	Weekly cost	<u>1,750.00</u>	* 5 weeks	8,750.00
<b><i>Regular Pool Hours &amp; Water Aerobics</i></b>				
Water Aerobics	11	11.00		
Inservice hours/week	2	310.00		
Inservice trainer	1	30.00		
JR & SR	60.00	1200.00		
	Weekly cost	<u>1,551.00</u>	* 8 weeks	12,408.00
<b>Head Lifeguard</b>				
<b>Adjustment</b>	approx. 200 working hours @ \$3			600.00
<b>Miscellaneous Hours</b>				
<b>Adjustment (dive in movie, etc.</b>				<u>900.00</u>
<b>Total Lifeguards</b>				<u>23,648.00</u>

**CITY OF EL LAGO**  
**FY2024 PROPOSED BUDGET - AS OF 2023-06-26**

**70000 · GENERAL GOVERNMENT**

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
<b>70351 · Lawns &amp; Maintenance</b>	Mowing - annual 31,500 (2625/mth) + mowing 402 Cedar 90/mth	33,000.00
<b>70352 · Other Grounds Maintenance</b>	Replacement dome trash lids (10), new christmas banners w/ hardward, replacement curb stops (5), annual plantings, shrub/tree trimming & replacement, mulch, sprinklers, etc.	20,000.00
<b>70330 · New/Replacement Equipment</b>	weed eater, various tool replacement, appliance replacement	6,000.00
<b>71000 · Dues and Subscriptions</b>		
American Association of Notaries	Texas Notary Application Bond & Filing Fee - 4 year membership	120.00
ASCAP	Annual License Fee for City Secretary 2023	420.00
Bay Area Houston Economic Partnership	FY 2023 Membership 11/1/22-10/31/23	2,000.00
H-GAC	Membership Dues 01/01 - 12/31/2023	200.00
Salt Grass Chapter of Municipal Clerks	Salt Grass Chater dues 2023 Dues	70.00
Texas Municipal Clerks Association, Inc.	Membership Renewal	100.00
Texas Municipal League-Dues	Annual TML dues for City	1,002.00
Texas Social Security Program	Annual \$35 administrative fee for the Texas Social Security Program	35.00
Sams or Costco Membership	Annual Dues	100.00
Harris County Mayors' & Councils' Assoc.	Annual Dues - Per Article VI of Rules & Bylaw	1,000.00
Houston-Galveston Area Council	Membership Dues Jan1-Dec 31 2022	200.00
Texas Floodplain Management Association	2022 TFMA Membership - Robert Kosar FPA	50.00
<b>TOTAL</b>		<b>5,297.00</b>
<b>71200 · Special Expenses</b>		
<b>71201 - City Events</b>		
<i>Polar Plunge</i>	Hot Dogs, Hot Cocoa, paper goods, pins for hats, signage	500.00
<i>Easter Egg Hunt</i>	Eggs, candy, drinks, marking ribbons, balloon clown,signage, etc.	700.00
<i>City Celebration</i>	Awesome Events - Toys for kids	2,000.00
	Hamburgers, Hot Dogs, Chips, Water, Condiments, Dessert	1,000.00
	Band	2,000.00
	Tent for band	1,000.00
	Signage, items to honor individuals, etc.	300.00
<i>City Celebration Total</i>		<u>6,300.00</u>
<i>Miscellaneous</i>	Ribbon cuttins, dive-in movie, July 4th	1,000.00
<b>TOTAL - 71201 - City Events</b>		<u>8,500.00</u>
<b>71202 - Employee/Public Relations</b>	Employee Christmas lunch, hospital/funeral flowers, HGAC luncheon	1,000.00

**CITY OF EL LAGO**  
**FY2024 PROPOSED BUDGET - AS OF 2023-06-26**

<b>71203 - Fishing Tournament</b>	<i>All expenses are offset by income</i>	3,000.00
<b>TOTAL - 71200 - Special Expenses</b>		<b><u>12,500.00</u></b>
<b>71900 - Computer Expense</b>		
<b>71901 - Computer Software</b>		
Intuit	Annual Intuit Payroll Service Fee	500.00
Intuit	Monthly by employee payroll fee - average monthly fee of 45, x 12	540.00
Intuit	Intuit QuickBooks Plus Annual Subscription	949.00
Power DMS	Power DMS-paid annually from Covid grant liability account for 4 years ending FY25	2,525.00
iWorq	online payment module	500.00
iWorq	Community Development Pkg	2,200.00
iWorq	PH-Portal Home Mgmt	2,000.00
iWorq	yearly contractor registration License Management	1,500.00
<b>Total 71901 - Computer Software</b>		<b><u>10,714.00</u></b>
<b>71902 - Computer Support</b>		
Moore IT Services		255.00
Moore IT Services	Miscellaneous services for hardware & software repair	2,000.00
<b>Total 71902 - Computer Support</b>		<b><u>2,255.00</u></b>
<b>71903 - Computer Utilities Service</b>		
1&1 Ionos Inc.	basic monthly fee \$14.00 / month	168.00
Adobe Inc	Acrobat Pro DC subscriptions (one year, prepaid)	250.00
Civic Plus	Annual Fee Renewal-SSL Certificate Annual fee -Website Redesign Annual fee	6,800.00
Comcast	98 Lakeshore Services \$202.54 monthly	2,450.00
Comcast	Webmaster payment \$79.95 monthly	1,000.00
Comcast	Community Center & gym	2,200.00
Microsoft 365 Family	annual renewal of microsoft365	125.00
<b>Total 71903 - Computer Utilities Service</b>		<b><u>12,993.00</u></b>
<b>71904 - Computer Hardware</b>		
Hardware Replacement	New City Secretary laptop with add'l RAM, other equipment as needed	3,000.00
<b>Total</b>		<b><u><u>28,962.00</u></u></b>



**CITY OF EL LAGO**  
**FY2024 PROPOSED BUDGET - AS OF 2023-06-26**

**74000 · COURT EXPENSES**

<b>74001 · Court Forms &amp; Postage</b>	Air purifier, all supplies other than technology equipment	2,000.00
<b>74010 · Court Clerk Salary</b>	Court Administrator & Assistant up to 20/hr week	71,500.00
<b>74100 · Court Prosecutor</b>	appearances at Court for trials, etc.	2,500.00
<b>74200 · Municipal Judges</b>	appearances at for trials, Maranda rights, etc.	6,500.00
<b>74300 · Court Training</b>	Judges and Court Administrator	1,600.00
<b>74400 · Witness Fees</b>	Paid to officers on off duty days to testify	150.00
<b>74410 · Bailiff Services</b>	Paid from Court Security Bank Account	3,000.00
<b>74414 · Arrest Fees</b>	All arrest fees given to the LPD	2,700.00
<b>74500 · Court Miscellaneous</b>	Incidentals	300.00
<b>74600 · Warrant Payments</b>	Paid to Warrant Officer for warrant collections	5,000.00
<b>74601 · Dues &amp; Subscriptions-Court</b>	Tx Dept of PublicSafety & TML Court Clerk dues	400.00
<b>74800 · Court Technology</b>		
<b>74802 · Court Software</b>	Incode software, integrates us with states	9,100.00
<b>74801 · Court Hardware</b>	computers, printers, coier	1,500.00
<b>Total 74800 · Court Technology</b>		<u>10,600.00</u>
<b>74801 · Court Bldg Security Expense</b>	Bullet proof glass, building re-keying, etc.	0.00
		<u>106,250.00</u>

**CITY OF EL LAGO**  
**FY2024 PROPOSED BUDGET - AS OF 2023-06-26**

**75000 · PUBLIC SAFETY EXPENSES**

<b>75100 · Police Department</b>	5% increase	929,586.00
<b>75300 · Fire Department</b>	1.5% increase annually	166,300.00
<b>75310 · Fire Marshal</b>		4,000.00
<b>75400 · Child Safety Expense</b>	mulch under playground equipment	2,000.00
<b>75600 · Emergency Management</b>		1,000.00
<b>75700 · Public Awareness &amp; Education</b>	Blackboard Calling System	3,525.00
<b>Total 75000 · PUBLIC SAFETY EXPENSES</b>		<hr/> <b>1,106,411.00</b>

**CITY OF EL LAGO**  
**FY2024 PROPOSED BUDGET - AS OF 2023-06-26**

**77000 · COMMUNITY CENTER**

<b>77100 · Community Center</b>	<b>Capital Expense</b>	0.00
<b>77102 · Pool</b>	<b>Capital Expense</b>	0.00
<b>77125 · Community Center</b>	<b>Payroll</b>	23,648.00

**77200 · Pool General Maint & Supplies**

<b>77201 · Pool Chemicals</b>	chemical costs have dramatically increased this year Pool resurface, replace sand in filters (3), new non-slip mats, Repair bulkhead leak in large bulkhead, \$6K for miscellaneous replairs	13,500.00
<b>77202 · Equipment &amp; Repairs</b>		73,500.00
<b>77203 · General Maint. &amp; Consumables</b>		2,000.00
<b>77204 · Training</b>	Lifeguards, Inservice trainer, CPO for MX	2,500.00
<b>77210 · Utilities-Pool</b>		6,000.00

<b>Total 77200 · Pool General Maint &amp; Supplies</b>		<u>97,500.00</u>
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<b>77300 · Tennis Expense</b>	Windscreen replacement, nets, general repair	1,000.00
<b>77400 · Event Room Expense</b>	Equipment, general repairs	500.00
<b>77500 · Fitness Center Expense</b>	Marathon contract, replacement gym equipment 4 classes per week year round, 2 water aerobics per week for 8 weeks	4,000.00
<b>77600 · Fitness Class Expense</b>		4,800.00

<b>Total 77000 · COMMUNITY CENTER</b>		<u>131,448.00</u>
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**CITY OF EL LAGO**  
**FY2024 PROPOSED BUDGET - AS OF 2023-06-26**

**79000 · PARKS EXPENSE**

**79001 · Parks Capital Expense**

        New Entrances (80K)

80,000.00

**79600 · Beautification-Parks & Entries**

3,000.00

**79700 · Park & Entrance Maintenance**

0.00

**Total 79000 · PARKS EXPENSE**

83,000.00

Maintenance			Included in Budget
<b>Swimming Pool - received quotes</b>	<b>Estimated Low</b>	<b>Estimated High</b>	
Pool resurface	\$45,000	\$60,000	✓
Sand/Filter replacement on 4 tanks *PRIORITY* (last done in 2019)	\$6,000	\$6,000	✓
Non slip mats - hallway and restrooms	\$3,000	\$3,000	✓
Repair bulkhead leak in large pipe	\$4,000		✓
Pool Operators recertification	\$375	\$375	✓
New Stairs for pool	\$6,200		
Commercial Pool Maintenance contract	\$5,000	\$5,000	✓
<b>Transportation</b>			
New truck - Govt rate prices from fleet sales (Silsbee Ford )			
Regular cab ½ ton - 35k OR 4 Door - two wheel drive Current truck is a 2008 with 88,925 k miles. Major repairs done - upper/lower control arms, new ball joints and e rod ends. a/c motor and fan switch replaced. Small leak in coolant system, refill occasionally	\$35,000	\$42,000	
<b>Parks</b>			
Tennis court - new wind screen - 9' X 50' - received quote Current condition - removed. Ripped, torn, tattered	\$475	\$475	
Trash can dome lids @ \$125/each - need 10 - website price Current condition - 3 broken/missing, others are old, faded and graffiti on two.	\$1,250	\$1,250	
New Christmas Banners and hardware for street poles - received quote Current condition - old, faded and only have green	\$11,000	\$11,000	
<b>Parking Lots</b>			
Curb stops - \$125 each (website price) Current Condition - 5 broken, exposed re-bar.	\$625	\$625	
<b>Equipment</b>			
Weed eater for dead end property at Huntercrest Dr. Current condition - broke	\$250	\$250	
Replacement tools - Misc. hand tools for day to day needs. Current condition - lost, misplaced, broken	\$500	\$500	
<b>Totals</b>	<b>\$118,675</b>	<b>\$130,475</b>	
<b>City Hall</b>			
<b>City Hall</b>	<b>Estimated Low</b>	<b>Estimated High</b>	
Mailbox	\$100	\$100	
New Laptop with more RAM - Precision 5470 Workstation	\$1,979	\$1,979	✓
Part-time staff - either admin or maintenance - to be determined	\$21,000	\$21,000	
<b>Totals</b>	<b>\$23,079</b>	<b>\$23,079</b>	
<b>Court</b>			
<b>Court</b>	<b>One Time</b>	<b>Annual</b>	
Tyler Technologies - software for case credit card acceptance	\$2,139	\$2,400	✓
Tyler Technologies - maintain case files			
Air Purifier - cop shop stores marijuana that permeates to court office	\$100		
<b>Totals</b>	<b>\$2,239</b>	<b>\$2,400</b>	
<b>Grand Total</b>	<b>\$146,393</b>	<b>\$158,193</b>	<b>\$146,393</b>