AGENDA
CITY OF EL LAGO
CITY COUNCIL MEETING
SEPTEMBER 19, 2016
7:00 P.M.

NOTICE IS HEREBY GIVEN THAT ON THE ABOVE LISTED DATE, THE CITY COUNCIL OF THE CITY OF EL LAGO WILL HOLD A CITY COUNCIL MEETING BEGINNING AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS OF CITY HALL, 411 TALLOWOOD DRIVE, EL LAGO, TEXAS AND WILL CONSIDER THE FOLLOWING AGENDA ITEMS.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT 281-326-1951, EXT. 12 OR FAX 281-326-0165 FOR FURTHER INFORMATION

1. COUNCIL MEETING CALL TO ORDER

2. PLEDGES

Pledge to the American and Texas Flags
Texas Flag Pledge: *Honor the Texas flag, I pledge allegiance to thee, Texas; one state under God, one and indivisible.*

3. CITIZENS COMMENTS

Citizens are invited to speak for up to (3) three minutes on matters relating to the city and/or its government.

4. MAYOR'S REPORT ON CITY BUSINESS

5. CITY OFFICIALS' REPORTS

5.1. Emergency Management Coordinator Tom Merchant To Report On Emergency Preparedness In The City

5.2. LPD Chief Tom Savage To Report On Police Activity In The City

6. MEET NEW LPD OFFICER DAVID SULLIVAN

Documents:

RESUME FOR DAVID SULLIVAN.PDF

7. NEW BUSINESS TO CONSIDER FOR APPROVAL

7.1. Purchase Of New Vehicle For The Lakeview Police Department Detective

Documents:

AGENDA ITEM FORM FOR NEW DETECTIVE VEHICLE.PDF

7.2. Gym Membership For The Officers Of The Lakeview Police Department

Documents:

POLICE GYM MEMBERSHIP.PDF

7.3. Request By Natalie Ong To Consider Purchase And Placement Of Second Walraven Bench

Documents:

AGENDA ITEM FORM FOR SECOND WALRAVEN BENCH.PDF

7.4. Variance Request By Deanna Scott To Use The Event Room At No Cost For Monthly Autism Group Meeting

Documents:

VARIANCE REQUEST BY DEANNA SCOTT FOR MONTHLY AUTISM GROUP MEETING.PDF

7.5. Resolution 2016-06 Appointing Shawn Findley To The Planning & Zoning Commission

Documents:

RESOLUTION 2016-06 MAYORAL APPOINTMENT OF SHAWN FINDLEY TO P AND Z.PDF

7.6. Resolution 2016-05 To Commit $3,500.00 Of Unassigned Fund Balance For A Volunteer Appreication Dinner

Documents:

AGENDA FORM FOR VOLUNTEER APPRECIATION.PDF
RESOLUTION 2016-05 TO COMMIT FUNDS FOR VOLUNTEER APPRECIATION EVENT AND ENTRANCE REHAB.PDF

8. **APPROVE MINUTES OF THE AUGUST 29, 2016 CITY COUNCIL MEETING**

   MINUTES OF THE AUGUST 29, 2016 CITY COUNCIL MEETING

9. **EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS IN ACCORANCE WITH TEXAS GOVERNMENT CODE 551.074**

10. **OTHER ITEMS COUNCIL WOULD LIKE TO SUGGEST FOR CONSIDERATION ON A FUTURE CITY COUNCIL AGENDA**

11. **ADJOURNMENT**

CERTIFICATE

I certify that notice of this public meeting has been posted 72 hours in advance of the meeting and will remain posted until the meeting has ended.

_____
Ann Vernon, City Secretary

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberations about Real Property); 551.073 (Deliberations about Gifts and Donations); 551.074 (Personnel Matters); 551.076 (Deliberations about Security Devices); and 551.086 (Economic Development).

David M. Sullivan
La Porte, Texas 77571
(281) 867-7942

The police department must create and maintain a strong bond and working relationship between the police department, city services, elected officials, community agencies, the news media, and the citizens they serve.

EMPLOYMENT

MEDICAL LABORATORY DIRECTOR, ***United States Air Force*** YEARS EMPLOYED (1959-1985)

Responsible for medical laboratory testing to support and confirm the physician's diagnosis in patient care. Progressed from bench level technologist to Laboratory Managing Director responsible for the overall management of laboratory operations and supervision of medical laboratory personnel. Director of Medical Laboratory Training in the areas of Microbiology, Hematology, and Blood Banking at the Air Force School of Health Sciences. Air Force certified in Instructional Systems Development. Determined the training requirements and developed training programs for Air Force laboratory technologists Air Force wide. Most Air Force assignments were in positions of management and supervision.

POLICE OFFICER, ***City of Dallas, Texas Police Department*** YEARS EMPLOYED (1989-2006)

Responsible for answering calls for police service, enforcing the laws of the State of Texas and City of Dallas Codes. Extensive background in Community-Oriented Policing through knowledge gained at the Texas Regional Community Policing Institute at Sam Houston State University. Enhanced the relationship between police officers and private security officers. Practical experience in creating working relationships between the police, the political environment, city services, the news media, community services, and citizens.

EDUCATION

HIGH SCHOOL DIPLOMA YEARS ATTENDED (1954-1958)
McKeesport High School *McKeesport, Pa.*

BACHELOR OF SCIENCE DEGREE IN CRIMINAL JUSTICE YEARS ATTENDED (1985-1988)
Midwestern State University *Wichita Falls, Texas*

Significant Achievements

Proven, well documented leadership, management, supervisory skills.
Intermediate, Advanced, Master Peace Officer Certified.
Extensive knowledge and experience in Instructional Systems Development and Training.
Significant working knowledge in the community-oriented policing philosophy.
Published non-fiction book; The Police, the Public, and Crime.
Published police related articles in the Dallas Police Association Newsletter, The Shield.

City of El Lago CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Secretary's Office as soon as possible and at least 1 week prior to the meeting that the item is expected to be placed on the El Lago City Council agenda.

Date requested for City Council consideration: _____

Submitted by: Tom Savage **Date Submitted:** 09/15/16

Subject: Capital Expense - New Detective Unit

City Attorney Review: **Yes** _____ **No** X

Degree of importance: **Critical** ☐ **Significant** ☒ **Elective** ☐

Expenditure Account: N/A **Fiscal Year:** 15-16

Expenditure Required: $ 0 **Amount Budgeted: $** 0

Budget Appropriation Required: $ 0

_____
Date Received

_____
Ann Vernon, City Secretary

SUMMARY / ORIGINATING CAUSE

Detective Unit is 11 years old and has over 110,000 miles. The police department should have well over 50K in surplus funds due to the personnel shortage this year. Would like to purchase now to reduce any future expense. The vehicle would be purchased through HGAC for approximately $24,000.00

IMMINENT CONSEQUENCES AND/OR BENEFIT TO COMMUNITY

This new vehicle will allow the detective to carry all of the necessary equipment to process scenes. It also provides better visibility when setting up on locations and does not look like a vehicle associated with the police.

RECOMMENDED MOTION

Allow the police department to utilize some of the surplus funds to purchase this vehicle.

LIST ATTACHMENTS

HGAC Price List noting the vehicle.

Contractor: Chastang Ford

Product Code	Vehicle Category	MFG'S Body Code	Model & Description	Base Price
E15	Sport Utility	K8G	Ford Explorer Sport, 3.5L EcoBoost V6 Engine with 6-Speed SelectShift Automatic Transmission with Paddle Shifters, Complete with all manufacturer's standard equipment	$31,988.00
E24	Pickup	F2A/600A	Ford F250 XL Regular Cab pickup, 4x2, 6.2L 2 Valve Gas SOHC EFI NA V8 (Flex-Fuel)/, Six-Speed Automatic Transmission w/SelectShift, 8' box, 9800# GVWR, Complete with all manufacturer's standard equipment	$18,992.00
E30	Pickup	F3C/620A	Ford F350 XL Regular Cab DRW, 4x2, 6.2L 2 Valve Gas SOHC EFI NA V8 (Flex-Fuel), Six-Speed Automatic Transmission w/SelectShift, 8' bed, 13,300# GVWR, Complete with all manufacturer's standard equipment	$21,199.00

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E: Sam Pack's Five Star Ford

Contractor: Sam Pack's Five Star Ford

Product Code	Vehicle Category	MFG'S Body Code	Model & Description	Base Price
E01	Sub-compact Sedan	P4A	Ford Fiesta S 4-door sedan, FWD, 1.6L Ti-VCTI-4 Engine, 5-speed Manual Transmission, Complete with all manufacturer's standard equipment	$11,793.00
E02	Compact Sedan	P3E	Ford Focus S 4-door sedan, FWD, 2.0L Ti-VCT GDI I-4 with Flex-Fuel, 5-Speed Manual Transmission, Complete with all manufacturer's standard equipment	$13,218.00
E03	Plug In Hybrid	P5C	Ford C-Max Energi 5-Door, FWD, 2.0L iVCT Atkinson-cycle I-4 Hybrid Engine, Electronically Controlled Continuously Variable Transmission, Lithium Ion Battery, Complete with all manufacturer's standard equipment	$27,945.00
E06	Sedan	P0G	Ford Fusion S 4-door sedan, FWD, 2.5L I-4 Engine with 6-Speed Automatic Transmission with SelectShift, Complete with all manufacturer's standard equipment	$16,213.00
E07	Sedan	P0P	Ford Fusion Energi Se 4-door, 2.0L I-4 Atkinson Engine, eCVT Transmission, Complete with all manufacturer's standard equipment	$28,380.00
E09	Full-size sedan	P2D	Ford Taurus SE 4-door sedan, FWD, 3.5L Ti-VCT V6 with 6-speed SelectShift, Automatic Transmission with Sport Mode and Shifter Button Activation, Complete with all manufacturer's standard equipment	$18,975.00
E10	Law Enforcement Sedan	P2M	Ford Police Interceptor 4-door sedan, AWD, 3.7L V6 FFV Ti-VCT, 6-speed Automatic Transmission, Complete with all manufacturer's standard equipment	$20,993.00
E12	Crossover	K5B	Ford Flex SE 7-passenger, FWD, 3.5L Ti-VCT V6, 6-speed SelectShift Automatic Transmission, Complete with all manufacturer's standard equipment	$21,556.00
E13	Compact Sport Utility	U0F	Ford Escape S 4-door sport utility, 4x2, 2.5L Duratec I-4 Engine, 6-Speed Automatic with SelectShift, Complete with all manufacturer's standard equipment	$17,476.00
E14	Utility	K7B	Ford Explorer Base, FWD, 3.5L Ti-VCT V6, 6-Speed SelectShift Automatic Transmission, Complete with all manufacturer's standard equipment	$23,330.00 24,000.00
E16	Law Enforcement Sport Utility	K8A	Ford Utility Police Interceptor, AWD, 3.7L V6 Ti-VCT FFV, 6-Speed Automatic Transmission, Complete with all manufacturer's standard equipment	$22,687.00
E17	Sport Utility	U1F/100B	Ford Expedition XL, 4x2, 3.5L V6 EcoBoost L Engine, 6-speed Automatic Transmission, Complete with all manufacturer's standard equipment	$27,965.00
E36	Passenger Van	E1Z	Ford Transit 150 Van Low Roof, 3.7L Ti-VCT V6, E85 Flex-Fuel Capable, 6-Speed Automatic Overdrive with SelectShift, Regular Wheelbase: 60/40 Passenger-Side Cargo-Doors, 8,600# GVWR, Complete with all manufacturer's standard equipment	$19,997.00
E38	Passenger Van	R1Z	Ford Transit 250 Van Low Roof, 3.7L Ti-VCT V6, E85 Flex-Fuel Capable, 6-Speed Automatic Overdrive with SelectShift, Regular Wheelbase: 60/40 Passenger-Side Cargo-Doors, 9000# GVWR, Complete with all manufacturer's standard equipment	$20,824.00
E41	Passenger Van	E1C/101A	Ford Transit 150 Van Medium Roof, 3.7L Ti-VCT V6, E85 Flex-Fuel Capable, 6-Speed Automatic Overdrive with SelectShift, Regular Wheelbase: Sliding Passenger-Side Cargo-Door, 8,600# GVWR, Complete with all manufacturer's standard equipment	$20,924.00

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City of El Lago CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Secretary's Office as soon as possible and at least 1 week prior to the meeting that the item is expected to be placed on the El Lago City Council agenda.

Date requested for City Council consideration: 19 Sept 2016

Submitted by: Mayor White **Date Submitted:** 9/14/2016

Subject: Gym Membership for the Officers of the Lakeview Police

City Attorney Review: **Yes** _____ **No** No

Degree of importance: **Critical** ☐ **Significant** ☐ **Elective** ■

Expenditure Account: 1010101 **Fiscal Year:** 2015/2016

Expenditure Required: $ 100.00 **Amount Budgeted: $** -0-

Budget Appropriation Required: $ $100.00 one ti

Date Received

Ann Vernon, City Secretary

SUMMARY / ORIGINATING CAUSE

To Provide health benefit to our police officers. Currently, our officers must use an outside gym incurring the personal cost, and more importantly their time. Many officers work a second job to make "ends meet" this can benefit the officers at no cost to them or the City.

IMMINENT CONSEQUENCES AND/OR BENEFIT TO COMMUNITY

Improve officer moral, overall health and strength to our police force. The cost to the City is about 100.00 dollars in cards for their personal membership. Having officers "workout" locally will increase security, improve community relationships, and benefit the overall health of our officers.

RECOMMENDED MOTION

Move to offer officers of the Lakeview Police Department, a Gym Membership at the El Lago fitness facility. The city to cover the badging cost of 100 dollars, of which shall be used from the general fund 10101.

LIST ATTACHMENTS

City of El Lago CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Secretary's Office as soon as possible and at least 1 week prior to the meeting that the item is expected to be placed on the El Lago City Council agenda.

Date requested for City Council consideration: after 9/18/16

Submitted by: K. Natalie Ong Date Submitted: Aug 30, 2016

Subject: Walraven Bench

City Attorney Review: Yes _____ No ✓

Degree of importance: Critical ☐ Significant ☐ Elective ☑

Expenditure Account: _____ Fiscal Year: _____

Expenditure Required: $_____ Amount Budgeted: $_____

Budget Appropriation Required: $_____

_____
Date Received

_____
Ann Vernon, City Secretary

SUMMARY / ORIGINATING CAUSE

Honor 2nd Mayor George D. Walraven with a second bench

IMMINENT CONSEQUENCES AND/OR BENEFIT TO COMMUNITY

Paid by donations - mostly already collected

Current balance of funds = $371.52

RECOMMENDED MOTION

Approval to purchase bench & placed on agreed location at City Hall.

LIST ATTACHMENTS

1B

City of El Lago
411 Tallowood Dr.
El Lago, TX 77586
(281) 326-1951 (281) 326-2134 Fax

EVENT ROOM VARIANCE REQUEST FORM

To obtain a variance, applicant must submit a completed variance request to the City Secretary. The variance will be placed on a City Council Meeting Agenda for consideration. Resolution 2013-08, approved and passed by the El Lago City Council on June 19, 2013, allows for the following variance:

> Upon the request from a Local Civic Organization, the City Council by an affirmative vote of four (4) Council members may grant a variance to reduce or dismiss the fees associated with the Local Civic Organizations use. The City Council shall consider the costs in labor and wear and shall in no case allow the Local Civic Organizations to become a burden on the citizens of El Lago and shall set conditions and guidelines for the variance accordingly.

Description of Variance Requested: To use the event room for a monthly Autism meeting On the last Saturday of the month from 10:00AM to 12:00pm

Reasons Why the Variance Should be Granted: It would benifit moms of Children with Autism in the community. We would have a guest speakers to visit to talk to the moms and help them with our challenges

Local Civic Organization Name: Blue Skyes over Autism
Contact Name: DeAnna Scott
Address: 109 Bayou View Dr El Lago 77586
Phone: 832-213-6371 Date of Request 8/14/16

DeAnna Scott
Signature

This Box For Office Use Only

Date to be brought before Council: _____ Date of Final Council Action: _____

Council/Board Action Approved _____ **Permit Term** Beginning _____

Denied _____ Expiration _____

Special Conditions Required by Council _____

Deposit: $_____ Fee $_____ PER: ___Meeting ___Month ___Year

RESOLUTION 2016-06

A RESOLUTION CONFIRMING THE APPOINTMENT OF SHAWN FINDLEY TO THE PLANNING & ZONING COMMISSION AT NO COMPENSATION.

WHEREAS, Ordinance No. 257 of the City of El Lago, Texas, provides for the appointment by the Mayor of various board and committee members; and

WHEREAS, Ordinance No. 257 also provides that such appointments shall be confirmed by resolution of the City Council; and

WHEREAS, Ordinance 257 further provides that the compensation of these appointees, where applicable, shall be set by the City Council; and

WHEREAS, a vacancy was created on the Planning & Zoning Commission when Planning & Zoning Commissioner Mark Briggs was elected to the City Council in May of 2016; and

WHEREAS, the Mayor proposes Shawn Findley be appointed to fill the vacant position on the Planning & Zoning Commission for no compensation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of El Lago, Texas that the above appointment is confirmed at no compensation and are approved until the next Mayoral election in 2017.

PASSED AND APPROVED this 19th day of September, 2016.

_____
Robert White, Mayor

ATTEST:

_____
Ann Vernon, City Secretary

City of El Lago CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Secretary's Office as soon as possible and at least 1 week prior to the meeting that the item is expected to be placed on the El Lago City Council agenda.

Date requested for City Council consideration: 19 Sept 2016

Submitted by: Mayor White **Date Submitted:** 14 Sept 2016

Subject: Volenteer Appreciation Dinner

City Attorney Review: **Yes** _____ **No** _____

Degree of importance: **Critical** ☐ **Significant** ☒ **Elective** ☐

Expenditure Account: 10101 **Fiscal Year:** 2015/16

Expenditure Required: $ 3500.00 **Amount Budgeted: $** -0-

Budget Appropriation Required: $ 3500.00

Date Received

Ann Vernon, City Secretary

SUMMARY / ORIGINATING CAUSE

Over the year our volunteers donate many hours of their time to make this City function. Park Board, Planning and Zoning, Building Standards, Police Commission. and the Events Committee. These residents of El Lago donate their time to make this city the shinning example of Texas style Americana. With out these caring residents of this City our tax Rate would be much higher, and our community would be less of a idealized place to raise the next generation of responsible Texans.

IMMINENT CONSEQUENCES AND/OR BENEFIT TO COMMUNITY

Due to the City diligent effort, we have come in almost $30,000 under budget for the 2015/16 year. Using a portion of this underage to thank people that made this efficiency possible; by hosting a dinner to express this city admiration for our Volunteer dedication to the community, is a small price to pay.

RECOMMENDED MOTION

Move to fund a Volunteer Appreciation Dinner from account 10101 from the 2015/16 budget year that will be held in the 2016/17 year.
(Creating and -0- budget impact for the 2016/17 budget year.)

LIST ATTACHMENTS

RESOLUTION NO. 2016-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL LAGO, TEXAS COMMITING $3,500.00 OF UNASSIGED FUND BALANCE IN THE GENERAL FUND FOR A VOLUNTEER APPRECIATION EVENT TO BE HELD IN FEBRUARY 2017.

WHEREAS, Government Accounting Standards Board issued Statement No. 54 clarifying fund balance classifications to enhance the usefulness of fund balance information; and

WHEREAS, on January 16, 2013 the City Council of the City of El Lago approved Resolution 2013-02 adopting a Fund Balance Policy which complies with Government Accounting Standards Board Statement No. 54; and

WHEREAS, the Fund Balance Policy designates the *Committed Fund Balance* as funds that can only be used for a specific purpose as determined by formal resolution of the City Council; and

WHEREAS, the City Council desires to commit $3,500.00 of unassigned fund balance in the General Fund for a Volunteer Appreciation Event to be held In February 2017;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL LAGO:

The City Council of the City of El Lago hereby commits $3,500.00 of the unassigned fund balance in the General Fund for a Volunteer Appreciation Event to be held In February 2017.

PASSED, APPROVED AND ADOPTED this the 19th day of September, 2016.

_____
Robert White, Mayor

ATTEST:

_____
Ann Vernon, City Secretary