



## CITY OF EL LAGO

### MEETING OF THE CITY COUNCIL

411 TALLOWOOD DRIVE, EL LAGO, TEXAS 77586

MAY 12, 2021 – 7:00 P.M.

**NOTICE** is hereby given of a meeting of the City Council of the City of El Lago, County of Harris, State of Texas, to be held at seven o'clock (7:00) PM on May 12, 2021 at City Hall Events Room, 411 Tallowood Drive, El Lago, Texas, for the purpose of considering the numbered items below.

*In order to help prevent the spread of COVID-19, the City of El Lago is asking members of the public attending the City Council meeting to:*

- 1. Maintain at least 6 feet separation from other individuals.*
- 2. Self-screen before going into the meeting for any of the following new or worsening signs or symptoms of possible COVID-19: (Cough, Shortness of breath or difficulty breathing, Chills, Repeated shaking with chills, Muscle pain, Headache, Sore throat, Loss of taste or smell, Diarrhea, Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit, Known close contact with a person who is lab confirmed to have COVID-19.)*
- 3. Disinfect hands upon entering the building and after any interaction with others in the building.*
- 4. Wear cloth face coverings over the nose and mouth when entering the building per the order of Harris County Judge Hidalgo*

### AGENDA

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Declaration of a Quorum**  
*Announce Absent Members of Council*
- 4. Citizen Comments** *Citizens are invited & encouraged to speak for up to three (3) minutes on matters relating to the city and or its government.*
- 5. City Official City Official, Board, Commission, Committee, & City Service Report**
  - 5.1. SVFD monthly activity report (Chief Andy Gutacker)*
  - 5.2. City Secretary, Rachel Lewis, to introduce the Court Clerk, Andrew Reitberger.*
- 6. Consent Agenda**
  - 6.1. Check Detail for checks printed from March 18, 2021 through April 7, 2021.*
  - 6.2. Minutes from the Council Meeting of March 17, 2021.*
- 7. City Council New Business**
  - 7.1. Proclamation honoring Chief Tom Savage for his years of service and declaring May 28, 2021 Chief Tom Savage day in the City of El Lago.*
  - 7.2. Consider/Approve Ordinance 478 canvassing the returns of the May 1, 2021 General Election and declaring results.*
  - 7.3. Administer Oaths of Office and Statements of Elected Officers to elected officials*

7.4. Elected Mayor and Councilmember Position I assume seats.

7.5. Consider/Approve the appointment of Philip Carl Nunn as the Chief of Police for the Lakeview Police Department.

7.6. Consider/Approve the annual agreement with Marathon Fitness for quarterly fitness center equipment maintenance.

**8. Future Agenda Item Requests.**

Scheduled

Ordinance 477 Wildlife Rehabilitation

Peg fund items for A/V system

Budget workshops

Not Scheduled

Short term rental permit ordinance

**9. Adjournment**

**ALL AGENDA ITEMS ARE SUBJECT TO ACTION**

*The City Council of the City of El Lago, Texas, reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.077 (Agency Financed by Federal Government), §551.084 (Exclusion of Witness from Hearing), §551.086 (Meeting Concerning Municipally Owned Utility), §551.087 (Deliberations Regarding Economic Development), §551.088 (Deliberations Regarding Licensing Testing Exam), & §418.183(f) (Texas Disaster Act: regarding Critical Infrastructure).*

*In compliance with the Americans with Disabilities Act, the City of El Lago will provide for reasonable accommodations for persons attending City Council Meetings. Requests should be received 48 hours prior to the meetings. Please contact the City office at 281-326-1951.*

**I CERTIFY THAT A COPY OF THIS NOTICE OF THE CITY COUNCIL MEETING FOR THE DATE LISTED ABOVE WAS POSTED AT CITY HALL, 411 TALLOWOOD DRIVE, EL LAGO, TEXAS, AT LEAST 72 HOURS IN ADVANCE PER THE TEXAS OPEN MEETINGS ACT.**

\_\_\_\_\_  
Rachel Lewis, City Secretary

SEABROOK

City of El Lago Monthly Statistics

Alarm Date Between {04/01/2021} And {04/29/2021}  
and District = "2 "

2 El Lago

Incident	Alarm Date & Time	Arrival Date & Time	Stn	Shift	Response Time
<b>113 Cooking fire, confined to container</b>					
21-0210266	04/03/2021 13:49:27	04/03/2021 13:51:27	1	1	00:02:00
Average Response Time for District/Incident Type					00:02:00
<b>311 Medical assist, assist EMS crew</b>					
21-0210264	04/02/2021 00:40:00	04/02/2021 00:49:00	1	3	00:09:00
21-0210271	04/06/2021 13:30:10	04/06/2021 13:36:23	1	1	00:06:13
21-0210272	04/06/2021 17:45:29	04/06/2021 17:46:12	1	2	00:00:43
21-0210282	04/10/2021 11:27:46	04/10/2021 11:33:21	1	1	00:05:35
21-0210327	04/23/2021 11:34:32	04/23/2021 11:38:37	1	1	00:04:05
Average Response Time for District/Incident Type					00:05:07
<b>744 Detector activation, no fire - unintentional</b>					
21-0210293	04/14/2021 05:51:39	04/14/2021 05:56:38	1	3	00:04:59
21-0210301	04/15/2021 15:15:01	04/15/2021 15:17:23	1	2	00:02:22
Average Response Time for District/Incident Type					00:03:41
Overall Average Response Time for District 00:04:22					

Total Incident Count: 8

Overall Average Response Time: 00:04:22

SEABROOK

City of El Lago Monthly Statistics

Alarm Date Between {04/01/2021} And {04/29/2021}  
and District = "2 "

Total Number of Incidents	10	Total Number of Responding Personnel	55
Average Turnout per Incident	6		



**CITY OF EL LAGO**  
MINUTES OF THE APRIL 21, 2021  
REGULAR CITY COUNCIL MEETING & WORKSHOP  
411 TALLOWOOD DRIVE, EL LAGO,  
TEXAS 77586

1. **Call to Order** Mayor Skelton called the meeting to order at 7:01 PM.

2. **Invocation and/or Pledge of Allegiance** – Pledges were conducted.

3. **Declaration of a Quorum**

Present: Mayor John Skelton  
Mayor Pro Tem Ann Vernon  
Councilperson Shawn Findley  
Councilperson Jeff Michalak arrived after meeting was called.  
Councilperson Darin Clark

Absent: Councilperson Kris Kuehnel

4. **Citizen Comments**

**Rebecca Lilly of 1607 West Chelsea Place** said that the code officer for the city has issued 7 citations to 1611 West Chelsea Place and the property continues to be out of code. She stated she has now reported the property to the county health department. She requested that something be done to remedy the issues and stated that she was also willing to gather resources to help the owners if there is a physical or mental impairment causing them to fail to adhere to codes.

**Maggie Asher of 1835 Raintree Circle** stated she agreed with Ms. Lilly's report about 1611 West Chelsea Place and reported that the HOA has written several letters with no response.

**Jeff Tave of 302 Pineview Circle** asked why no signs for the election had been posted at the entrances. He stated this helps to let the public know when an election is taking place.

5. **Consent Agenda City Official, Board, Commission, Committee, & City Service Report**

5.1. *Check Detail for checks printed from April 8, 2021 through April 21, 2021.*

5.2. *Minutes from the Council Meeting of April 7, 2021.*

Mayor Pro Tem Vernon made a motion to approve, and Councilperson Findley provided a second. The vote was unanimous to approve.

6. **City Official, Board, Commission, Committee, & City Service Report**

6.1. *Report on LPD activity in the City with Call for Service report for March 2021.* Chief Savage asked for questions from Council about the report. Mayor Skelton said he appreciated the code enforcement actions by the police department. Chief Savage reported there is a group of juveniles causing problems within the city and charges have been filed. He stated that offenders are not doing time right now and the courts are back-logged. Mayor Pro Tem Vernon asked if the 13 animal control responses were increases from previous months and he stated they were. Chief Savage also warned about vehicle registration and said registration stickers are being enforced.

6.2. *Present the 2<sup>nd</sup> quarter financial report for FY 2021-* Cheryl Hunter went over the 2<sup>nd</sup> quarter financial report. City Secretary Lewis went over expenditures. Ms. Hunter reported total assets of \$1,750,888 with total liabilities of \$105,434. Fund balance was \$1,645,455. Total revenues equaled \$727,869, and expenditures were \$944,421. Total excess of revenues over expenditures was \$783,448.

7. **Old Business**

7.1. *Consider/Approve Ordinance 476, amending Appendix "A" of the Zoning Code to bring exterior finish requirements into conformance with the requirements of the Texas Government Code.* There were no objections to forego the reading of the ordinance into the minutes. Councilperson Findley made a motion to approve as written and a second was provided by Councilperson Michalak. The vote was unanimous to approve.

**8. New Business**

- 8.1. *Consider/Approve General Order #300-12 of the Lakeview Police Department revised on April 12, 2021 reassigning duties of the Lieutenant.* Chief Savage stated that this revision removes the Lieutenant duties and assigns them to the Administrative Sargent. Mayor Pro Tem Vernon made amotion to approve and Councilperson Clark seconded. Approval was unanimous.
- 8.2. *Consider/Approve the FY 2021 2<sup>nd</sup> quarter investment report for the City.* Councilperson Michalak reported that the interest rates were low and the earned interest was 53 cents. Councilperson Michalak made a motion to approve the investment report, with a second from Mayor Pro Tem Vernon. There was unanimous approval.

**9. Move meeting into a Workshop Session to discuss the following: (no motions to be made during the workshop period).** Mayor Skelton moved the meeting into a workshop session at 7:55 PM.

- 9.1. *Discuss adopting City procedures to secure and monitor dangerous animals.* Councilperson Michalak went over recommendations from the committee he worked with. He stated he would look into the possibility of contracting animal control for the City. After discussion he stated he would begin to work with the City Attorney to develop an ordinance to present to Council.
- 9.2. *Review a listing of City of El Lago contracts.* City Secretary Lewis presented a list of current City contracts. After discussion it was determined that contracts should be reviewed for debris removal and appraisals after a severe weather event, as well as a review of the Comcast contract versus the new fiberoptic options available.

**10. Adjourn Workshop Session and move meeting back into Regular Session** Mayor Skelton adjourned the workshop session at 8:47 PM and moved the meeting back into regular session at 8:48 PM.

**11. Future Agenda Item Requests**

Scheduled

- Personnel Manual – May 5th
- PEG funds for AV system – May 19<sup>th</sup>
- Election Canvass – May 5<sup>th</sup> or 12<sup>th</sup>

Not Scheduled

- Short Term Rental Permit Ordinance
- Ordinance 477 Wildlife Rehabilitation

Mayor Skelton stated that the canvass of the election would likely take place on May 12<sup>th</sup>. He stated he would like to schedule the Wildlife Rehabilitation ordinance for the next meeting.

**12. Adjournment** There being no further business, Mayor Skelton adjourned the meeting at 8:50 PM.

ATTEST:

\_\_\_\_\_  
John Skelton  
Mayor

\_\_\_\_\_  
Rachel Lewis  
City Secretary

## City of El Lago Check Detail April 22 through May 12, 2021

Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill P...</b>	<b>ACH...</b>	<b>04/23/2021</b>	<b>Corbin, Jef...</b>	<b>LPD Commissioners H...</b>	<b>10102 · General...</b>	
Bill	2021...	04/23/2021		LPD Commissioners Ho...	70600 · Honoraria	(25.00)
TOTAL						(25.00)
<b>Bill P...</b>	<b>ACH...</b>	<b>04/23/2021</b>	<b>O'Brien, Mi...</b>	<b>LPD Commissioners H...</b>	<b>10102 · General...</b>	
Bill	2021...	04/23/2021		LPD Commissioners Ho...	70600 · Honoraria	(25.00)
TOTAL						(25.00)
<b>Bill P...</b>	<b>ACH...</b>	<b>04/23/2021</b>	<b>O'Donel, R...</b>	<b>LPD Commissioners H...</b>	<b>10102 · General...</b>	
Bill	2021...	04/23/2021		LPD Commissioners Ho...	70600 · Honoraria	(25.00)
TOTAL						(25.00)
<b>Paych...</b>	<b>ACH...</b>	<b>04/29/2021</b>	<b>Baillie, Dea...</b>		<b>10102 · General...</b>	
					70100 · Administr...	(795.62)
					25200 · FWT pa...	20.00
					70220 · Social S...	(49.33)
					25300 · FICA Pa...	49.33
					25300 · FICA Pa...	49.33
					70220 · Social S...	(11.54)
					25300 · FICA Pa...	11.54
					25300 · FICA Pa...	11.54
TOTAL						(714.75)
<b>Paych...</b>	<b>ACH...</b>	<b>04/29/2021</b>	<b>De Leon, A...</b>		<b>10102 · General...</b>	
					70120 · Mainten...	(1,393.93)
					70120 · Mainten...	(154.88)
					25500 · Med. & ...	17.31
					71300 · Telephone	(20.00)
					25200 · FWT pa...	140.00
					70220 · Social S...	(96.03)
					25300 · FICA Pa...	96.03
					25300 · FICA Pa...	96.03
					70220 · Social S...	(22.46)
					25300 · FICA Pa...	22.46
					25300 · FICA Pa...	22.46
TOTAL						(1,293.01)
<b>Paych...</b>	<b>ACH...</b>	<b>04/29/2021</b>	<b>Hunter, Ch...</b>		<b>10102 · General...</b>	
					70100 · Administr...	(812.80)
					25200 · FWT pa...	33.00
					70220 · Social S...	(50.39)
					25300 · FICA Pa...	50.39
					25300 · FICA Pa...	50.39
					70220 · Social S...	(11.79)
					25300 · FICA Pa...	11.79
					25300 · FICA Pa...	11.79
TOTAL						(717.62)

**City of El Lago**  
**Check Detail**  
 April 22 through May 12, 2021

Type	Num	Date	Name	Memo	Account	Paid Amount
Paych...	ACH...	04/29/2021	Klinge, Br...		<b>10102 · General...</b>	
					74010 · Court Cl...	(1,907.00)
					25400 · Pension ...	114.42
					70210 · Pension	(114.42)
					25400 · Pension ...	114.42
					25200 · FWT pa...	169.00
					70220 · Social S...	(118.24)
					25300 · FICA Pa...	118.24
					25300 · FICA Pa...	118.24
					70220 · Social S...	(27.65)
					25300 · FICA Pa...	27.65
					25300 · FICA Pa...	27.65
TOTAL						(1,477.69)
Paych...	ACH...	04/29/2021	Lewis, Rac...		<b>10102 · General...</b>	
					70100 · Administ...	(1,836.62)
					25400 · Pension ...	128.56
					71300 · Telephone	(20.00)
					25200 · FWT pa...	204.00
					70220 · Social S...	(113.87)
					25300 · FICA Pa...	113.87
					25300 · FICA Pa...	113.87
					70220 · Social S...	(26.63)
					25300 · FICA Pa...	26.63
					25300 · FICA Pa...	26.63
TOTAL						(1,383.56)
Paych...	ACH...	04/29/2021	Means, Der...		<b>10102 · General...</b>	
					70120 · Mainten...	(1,730.69)
					25400 · Pension ...	50.00
					71300 · Telephone	(20.00)
					25200 · FWT pa...	156.00
					70220 · Social S...	(107.31)
					25300 · FICA Pa...	107.31
					25300 · FICA Pa...	107.31
					70220 · Social S...	(25.10)
					25300 · FICA Pa...	25.10
					25300 · FICA Pa...	25.10
TOTAL						(1,412.28)
Paych...	ACH...	04/29/2021	Reitberger,...		<b>10102 · General...</b>	
					74010 · Court Cl...	(729.00)
					25200 · FWT pa...	25.00
					70220 · Social S...	(45.19)
					25300 · FICA Pa...	45.19
					25300 · FICA Pa...	45.19
					70220 · Social S...	(10.57)
					25300 · FICA Pa...	10.57
					25300 · FICA Pa...	10.57
TOTAL						(648.24)



## City of El Lago Check Detail April 22 through May 12, 2021

Type	Num	Date	Name	Memo	Account	Paid Amount
Paych...	ACH...	04/29/2021	Stokes, Dia...		10102 · General...	
					70100 · Administ...	(658.44)
					25200 · FWT pa...	18.00
					70220 · Social S...	(40.83)
					25300 · FICA Pa...	40.83
					25300 · FICA Pa...	40.83
					70220 · Social S...	(9.54)
					25300 · FICA Pa...	9.54
					25300 · FICA Pa...	9.54
TOTAL						(590.07)
Liabilit...	ACH...	04/29/2021	ICMA Retir...	2021-04-29 Payroll	10102 · General...	
				B. Klingle	25400 · Pension ...	(114.42)
				B. Klingle	25400 · Pension ...	(114.42)
				R. Lewis	25400 · Pension ...	(128.56)
				D Means	25400 · Pension ...	(50.00)
TOTAL						(407.40)
Liabilit...	ACH...	04/29/2021	EFTPS	74-1612666 Payroll 202...	10102 · General...	
				74-1612666 Payroll 2021...	25200 · FWT pa...	(765.00)
				74-1612666 Payroll 2021...	25300 · FICA Pa...	(145.28)
				74-1612666 Payroll 2021...	25300 · FICA Pa...	(145.28)
				74-1612666 Payroll 2021...	25300 · FICA Pa...	(621.19)
				74-1612666 Payroll 2021...	25300 · FICA Pa...	(621.19)
TOTAL						(2,297.94)
Bill P...	ACH...	05/01/2021	Lakeview P...	FY2021 LPD Budget Pa...	10102 · General...	
Bill	2021...	05/01/2021		FY2021 LPD Budget Pay...	75100 · Police D...	(71,573.55)
TOTAL						(71,573.55)
Bill P...	ACH...	04/30/2021	Corbin, Jef...	LPD Commissioners H...	10102 · General...	
Bill	2021...	04/30/2021		LPD Commissioners Ho...	70600 · Honoraria	(25.00)
TOTAL						(25.00)
Bill P...	ACH...	04/30/2021	Findley, Sh...	Council Position 1 Hon...	10102 · General...	
Bill	2021...	04/30/2021		Council Position 1 Honor...	70600 · Honoraria	(50.00)
TOTAL						(50.00)
Bill P...	ACH...	04/30/2021	Kuehnel, K...	Council Position 4 Hon...	10102 · General...	
Bill	2021...	05/01/2021		Council Position 4 Honor...	70600 · Honoraria	(50.00)
TOTAL						(50.00)
Bill P...	ACH...	04/30/2021	O'Brien, Mi...	LPD Commissioners H...	10102 · General...	
Bill	2021...	04/30/2021		LPD Commissioners Ho...	70600 · Honoraria	(25.00)
TOTAL						(25.00)

## City of El Lago Check Detail April 22 through May 12, 2021

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	ACH...	04/30/2021	O'Donel, R...	LPD Commissioners H...	10102 · General...	
Bill	2021...	04/30/2021		LPD Commissioners Ho...	70600 · Honoraria	(25.00)
TOTAL						(25.00)
Bill P...	ACH...	04/30/2021	Skelton, Jo...	Mayor Honoraria for 20...	10102 · General...	
Bill	2021...	04/30/2021		Mayor Honoraria for 202...	70600 · Honoraria	(150.00)
TOTAL						(150.00)
Bill P...	ACH...	04/30/2021	Vernon, Ann	Honoraria - Council Po...	10102 · General...	
Bill	2021...	04/30/2021		Honoraria - Council Posit...	70600 · Honoraria	(50.00)
TOTAL						(50.00)
Bill P...	ACH...	05/10/2021	CenterPoin...	Acct 9466040-4 Gas for...	10102 · General...	
Bill	2021...	05/10/2021		Acct 9466040-4 Gas for ...	72100 · Utilities	(40.76)
TOTAL						(40.76)
Bill P...	11601	05/01/2021	Nassau Ba...	2021-05	10102 · General...	
Bill	2021...	05/01/2021		2021-05	73300 · Emerge...	(2,500.00)
TOTAL						(2,500.00)
Bill P...	11602	05/01/2021	Seabrook ...	2021-05	10102 · General...	
Bill	2021...	05/01/2021		2021-05	75300 · Fire Dep...	(13,052.07)
TOTAL						(13,052.07)
Bill P...	11603	04/30/2021	Barbe, Arm...	Building Inspection Fe...	10102 · General...	
Bill	2021...	04/30/2021		Building Inspection Fees ...	72000 · Building ...	(1,600.00)
TOTAL						(1,600.00)
Bill P...	11608	05/05/2021	Harris Cou...	water bill from 03/24 to ...	10102 · General...	
Bill	May	04/29/2021		01-00012690-00-1 Com...	72100 · Utilities	(390.05)
				01-00009940-00-7 98 La...	72100 · Utilities	(32.91)
				01-00006031-00-5 732 ...	72100 · Utilities	(20.35)
				01-00004210-01-7 El La...	77210 · Utilities...	(92.97)
				01-00007128-00-5 North...	72100 · Utilities	(20.35)
				01-00007140-00-3 Bayo...	72100 · Utilities	(10.15)
				01-00008910-00-9 98 La...	72100 · Utilities	(35.28)
				01-00004110-00-7 Witty...	72100 · Utilities	(98.49)
				01-00000021-00-8 Fireline	72100 · Utilities	(20.35)
TOTAL						(720.90)

**City of El Lago**  
**Check Detail**  
 April 22 through May 12, 2021

Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill P...</b>	<b>11609</b>	<b>05/05/2021</b>	<b>Home Depot</b>	<b>caulk, trash bags, strip,...</b>	<b>10102 · General...</b>	
Bill	04/2...	05/05/2021		caulk, trash bags, strip, b... 12' ladder	70300 · Building ... 70330 · New/Re...	(63.70) (259.90)
TOTAL						(323.60)
<b>Bill P...</b>	<b>11610</b>	<b>05/05/2021</b>	<b>Urbano Ma...</b>	<b>1/2 of the Masonry repa...</b>	<b>10102 · General...</b>	
Bill		05/05/2021		1/2 cost of the masonry r...	70300 · Building ...	(1,750.00)
TOTAL						(1,750.00)
<b>Bill P...</b>	<b>11611</b>	<b>05/12/2021</b>	<b>Barfield, R...</b>	<b>April Judge Apperances</b>	<b>10102 · General...</b>	
Bill	04-2...	05/04/2021		April Judge Apperances	43202 · Court Te...	(50.00)
TOTAL						(50.00)
<b>Bill P...</b>	<b>11612</b>	<b>05/12/2021</b>	<b>Beaton, Ta...</b>		<b>10102 · General...</b>	
Bill	2021...	04/21/2021		Bailiff Fee for court on 04...	74410 · Bailiff S...	(75.00)
Bill	04-2...	04/29/2021		Bailiff fee for 04/27/2021	74410 · Bailiff S...	(75.00)
TOTAL						(150.00)
<b>Bill P...</b>	<b>11613</b>	<b>05/12/2021</b>	<b>Blacksmith...</b>	<b>April Warrant Recall</b>	<b>10102 · General...</b>	
Bill	04-2...	05/04/2021		April Warrant Recall	74600 · Warrant ...	(615.00)
TOTAL						(615.00)
<b>Bill P...</b>	<b>11614</b>	<b>05/12/2021</b>	<b>Chiampi, C...</b>	<b>Election Clerk- Training...</b>	<b>10102 · General...</b>	
Bill	2021...	05/01/2021		Election Clerk- Training ...	71800 · Elections	(240.00)
TOTAL						(240.00)
<b>Bill P...</b>	<b>11615</b>	<b>05/12/2021</b>	<b>Chiampi, S...</b>	<b>Election counter and tr...</b>	<b>10102 · General...</b>	
Bill	2021...	05/01/2021		Election counter and trai...	71800 · Elections	(112.00)
TOTAL						(112.00)
<b>Bill P...</b>	<b>11616</b>	<b>05/12/2021</b>	<b>Clark, Diane</b>	<b>April Judge Apperances</b>	<b>10102 · General...</b>	
Bill	04-2...	05/04/2021		April Judge Apperances	74200 · Municip...	(300.00)
TOTAL						(300.00)
<b>Bill P...</b>	<b>11617</b>	<b>05/12/2021</b>	<b>Devries, D...</b>	<b>Election Worker Traini...</b>	<b>10102 · General...</b>	
Bill	2021...	05/01/2021		Election Worker Training...	71800 · Elections	(203.00)
TOTAL						(203.00)

**City of El Lago**  
**Check Detail**  
 April 22 through May 12, 2021

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	11618	05/12/2021	Digital Dol...	Lysol Disinfecting Wip...	10102 · General...	
Bill	SIN0...	04/27/2021		Lysol Disinfecting Wipes ...	77203 · General ...	(206.98)
TOTAL						(206.98)
Bill P...	11619	05/12/2021	GreatAmeri...	Konica Minolta bizhub ...	10102 · General...	
Bill	2924...	05/05/2021		Konica Minolta bizhub C...	71903 · Comput...	(150.39)
TOTAL						(150.39)
Bill P...	11620	05/12/2021	Kosar, Rob...	April 2021 timesheet	10102 · General...	
Bill	2021...	05/05/2021		CRS Study Flood Plain Inspections	72001 · Floodpla... 72001a · CRS St...	(437.50) (191.67)
TOTAL						(629.17)
Bill P...	11621	05/12/2021	Lawns and...	maintenance, sprinkler ...	10102 · General...	
Bill	1965	05/05/2021		monthly lawn care mow at 402 Cedar Lot sprinkler system - resto... 1" vale,sprinkler part coupling, sprinkler part 90 degree sprinkler part PVC sprinkler part	70350 · Grounds... 70350 · Grounds... 70300 · Building ... 70300 · Building ... 70300 · Building ... 70300 · Building ... 70300 · Building ...	(2,625.00) (120.00) (350.00) (31.00) (2.95) (3.50) (3.00)
TOTAL						(3,135.45)
Bill P...	11622	05/12/2021	Ong, Natali...	Election Training and P...	10102 · General...	
Bill	2021...	05/01/2021		Election Training and Pol...	71800 · Elections	(203.00)
TOTAL						(203.00)
Bill P...	11623	05/12/2021	Petty Cash	mayor wall picture, ele...	10102 · General...	
Bill	2021...	04/30/2021		frame for mayor wall pict... Village Pizza-tip for poll ... Nasa food Mart - water f... United States Postal Ser... Unites States Postal Ser... Space City Hardware-loc... Shutterfly-Mayor picture f... Crown Trophy-plate for ...	71200 · Special ... 71800 · Elections 71800 · Elections 74001 · Court Fo... 74001 · Court Fo... 71800 · Elections 71200 · Special ... 71200 · Special ...	(25.96) (5.00) (11.96) (7.00) (55.00) (9.98) (7.09) (12.50)
TOTAL						(134.49)
Bill P...	11624	05/12/2021	Poolsure	Pool Acid bulk by Gallo...	10102 · General...	
Bill	1412...	04/19/2021		Pool Acid bulk by Gallon ...	77201 · Pool Ch...	(367.50)
TOTAL						(367.50)
Bill P...	11625	05/12/2021	Texas Dep...	Motor Vehicle Inquiries...	10102 · General...	
Bill	April ...	05/05/2021		Motor Vehicle Inquiries-A...	74500 · Court Mi...	(23.12)
TOTAL						(23.12)

**City of El Lago**  
**Check Detail**  
 April 22 through May 12, 2021

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	11627	05/06/2021	May, Jame...	Event Room Income & ...	10102 · General...	
Credit ...	2021...	04/26/2021		Event Room Income & R...	42530 · Event R...	(500.00)
TOTAL						(500.00)
Check	11628	05/10/2021	Dimel, Kim	Refund for event room ...	10102 · General...	
Credit ...	2021...	05/10/2021		REFUND-Event Room In...	42530 · Event R...	(250.00)
				REFUND-Event Room In...	42510 · Pool Inc...	(250.00)
TOTAL						(500.00)
Bill P...	11629	05/12/2021	Houston C...	HCN Bay Area Citizen	10102 · General...	
Bill	3410...	05/11/2021		HCN Bay Area Citizen	70700 · Advertisi...	(1,749.85)
TOTAL						(1,749.85)
Bill P...	11630	05/12/2021	Leslie's Po...		10102 · General...	
Bill	0591...	05/06/2021		Soda Ash 50# Bag	77201 · Pool Ch...	(41.57)
				Conditioner 8# 4 @ 49.4...	77201 · Pool Ch...	(197.96)
Bill	0282...	05/07/2021		Alkaup 50# - 4 bags @ \$...	77201 · Pool Ch...	(158.36)
TOTAL						(397.89)
Bill P...	11631	05/12/2021	Olson & Ol...	Total Legal Services fo...	10102 · General...	
Bill	10778	05/11/2021		Total Legal Services for ...	71100 · Legal	(1,794.50)
TOTAL						(1,794.50)
Bill P...	11632	05/12/2021	Texas Mun...	591072382	10102 · General...	
Bill	6411	05/11/2021		Cyber Liability	70230 · Workers...	(22.23)
TOTAL						(22.23)
Bill P...	11633	05/12/2021	Vascik, De...	April 2021 Time Sheet	10102 · General...	
Bill	April ...	05/11/2021		April 2021 Time Sheet	72001a · CRS St...	(258.75)
TOTAL						(258.75)
Liabilit...	11634	05/01/2021	Texas Mun...	2021-05	10102 · General...	
				A. Deleon	70200 · Employe...	(108.38)
				B. Klinge	70200 · Employe...	(560.78)
				D. Means	70200 · Employe...	(560.78)
				Renewal Credit	70200 · Employe...	279.24
				A. Deleon	25500 · Med. & ...	(37.50)
TOTAL						(988.20)
Bill P...	11635	05/12/2021	Comcast	Webmaster	10102 · General...	
Bill	2021...	05/11/2021		Webmaster	71900 · Comput...	(79.95)
TOTAL						(79.95)

**City of El Lago**  
**Check Detail**  
April 22 through May 12, 2021

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Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	11636	05/12/2021	AmeriWast...	April 2021 trash pick up...	10102 · General...	
Bill	04-2...	05/01/2021		April 04/01-04/30/21 tras...	73200 · Solid W...	(13,148.76)
				April 04/01-04/30/21 rec...	73210 · Recycling	(408.86)
				Comm Containers	73200 · Solid W...	(818.50)
TOTAL						(14,376.12)

**Olson & Olson LLP**

Wortham Tower, Suite 600  
2727 Allen Parkway  
Houston, Texas 77019-2133  
(713)533-3800

May 11, 2021

City of El Lago  
John Skelton  
City of El Lago  
411 Tallowood Drive  
El Lago, TX 77586

Invoice No. 10778  
Our File No. 1344-00000  
Billing Through: 4/30/2021

**Send via email: [citysec@ellago-tx.gov](mailto:citysec@ellago-tx.gov) General Legal Services**

Total Legal Services	\$1,794.50
Total Reimbursable Expenses	\$ .00
Net Balances Forward	\$ .00
Total Charges for this Bill	\$1,794.50
Total Balance Now Due	\$1,794.50

**Olson & Olson LLP**

Wortham Tower, Suite 600  
 2727 Allen Parkway  
 Houston, Texas 77019-2133  
 (713)533-3800

May 11, 2021

City of El Lago  
 John Skelton  
 City of El Lago  
 411 Tallowood Drive  
 El Lago, TX 77586

Invoice No. 10778  
 Our File No. 1344-00000  
 Billing Through: 4/30/2021

**Send via email: [citysec@ellago-tx.gov](mailto:citysec@ellago-tx.gov) General Legal Services**

Balance forward as of invoice 4/13/2021	\$2,331.00
Payments received since last invoice	(\$2,331.00)
Net Balance Forward	\$.00

4/6/2021	JDP	Communications regarding and initial research regarding permit fees for WCID project [0.4].	0.40 hrs	185 / hr	74.00
4/7/2021	JDP	Preparation for and attendance of Joint Meeting of P&Z and Council [3.1].	3.10 hrs	185 / hr	573.50
4/13/2021	JDP	Preparation for and attendance of Development Standards Committee Meeting [2.4].	2.40 hrs	185 / hr	444.00
4/20/2021	JDP	Communications regarding and initial review of variance request [1.1].	1.10 hrs	185 / hr	203.50
4/21/2021	JDP	Communications regarding and research related to substandard structures [0.8].	0.80 hrs	185 / hr	148.00
4/28/2021	JDP	Drafting of substandard structure emergency abatement letter [1.1].	1.10 hrs	185 / hr	203.50



4/29/2021	JDP		0.40 hrs	185 / hr	74.00
		Communications regarding substandard notice procedure [0.4].			
4/30/2021	JDP		0.40 hrs	185 / hr	74.00
		Communications regarding substandard structures [0.4].			
		Total fees for this matter			<hr/> \$1,794.50
		Total			<hr/> \$1,794.50

**ORDINANCE NO. 478**

**AN ORDINANCE OF THE CITY OF EL LAGO, TEXAS CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE CITY OF EL LAGO GENERAL ELECTION HELD ON MAY 1, 2021 FOR THE ELECTION OF MAYOR AND CITY COUNCIL POSITIONS 1 & 2; AND ORDERING THE ISSUANCE OF A CERTIFICATE OF ELECTION TO EACH CANDIDATE.**

\*\*\*\*\*

**WHEREAS**, by Ordinance 475 passed, approved and adopted by the City Council of the City of El Lago on February 3, 2021, an Order of Election was issued calling for a General Election to be held on May 1, 2021 in the City of El Lago for the purpose of electing Mayor and Councilmembers to Positions 1 & 2; and

**WHEREAS**, after public notice was duly given, said election was duly and properly held on May 1, 2021; and

**WHEREAS**, the canvass of the election was conducted on May 12, 2021; and

**WHEREAS**, the canvass revealed that there were 211 legal and valid votes cast in such election for the candidates having received votes as follows:

		<b>VOTES RECEIVED</b>		
	Early Voting	Election Day	Provisional	Total
<b>MAYOR</b>				
Shawn Findley	56	119	0	175
<b>COUNCIL POSITION 1</b>				
Naia Marin Montalvo	27	45	0	72
Charles Parette	42	96	0	138
<b>COUNCIL POSITION 2</b>				
Jeff Michalak	62	131	0	193

**WHEREAS**, the City Council of the City of El Lago finds the election returns set out above to be accurate and correct and no election protest or contest has been filed with the City Council or with the City of El Lago;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL LAGO, TEXAS:**

**SECTION 1.** The General Election held on May 1, 2021 was duly and properly ordered and notice thereof was given in accordance with and held in conformity with the Constitution and laws of the State of Texas and of the United States.

**SECTION 2.** Shawn Findley, having no opposition and receiving a plurality of votes cast at said election for the office of Mayor, is hereby declared elected to the office of Mayor.

**SECTION 3.** Charles Parette, having received a plurality of votes cast at said election for the office of City Council Position 1, is hereby declared elected to the office of City Council Position 1.

**SECTION 4.** Jeff Michalak, having no opposition and receiving a plurality of votes cast at said election for the office of City Council Position 2, is hereby declared elected to the office of City Council Position 2.

**SECTION 5.** The meeting of the City Council at which this Ordinance is adopted, and the results of the General Election approved and accepted was open to the public and notice of the time, place and subject matter of the meeting was given as required by law.

A certificate of election shall be issued to each candidate declared elected above and the terms for the above candidates are to begin upon their taking their Oath of Office after the designated period for the May 1, 2021 election canvass, and each will remain in office for the duration of the two year term to end after the canvass of the election in May, 2023.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of El Lago, Texas at a regular meeting held on May 12, 2021.

ATTEST:

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John Skelton, Mayor  
City of El Lago, Texas

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Rachel Lewis, City Secretary  
City of El Lago, Texas