

**EL LAGO PARKS BOARD**  
**MEETING MINUTES**

**Date:** June 29, 2016  
**Time:** 7:10 P.M.  
**Location:** Municipal Court Chamber,  
98 Lakeshore Dr., El Lago, TX 77586

**Board Attendees:** Shirley Brasseaux, Ruth Tully, Maria Ludvig,  
DeAnna Scott, Donna Ward

**City Attendees:** City Councilman Mark Briggs  
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Review/Approval: 5/25/'16 minutes. Motion: S. Brasseaux 2nd: M. Ludvig

**Old Business:** We are still mulling over our needs for the next fiscal year, and have mostly come to a conclusion as to what each individual member sees as their goal. Each member will email to Donna their perceived requirements, and in turn Maria will present them to Councilman Briggs so that he may present them to City Council in a timely manner.

DeAnna spoke as to the monetary figure to repair the damage done to the Bayou View island during the replacing of streets project performed by TexDot. Because of the damage to the electrical system, we have since the date of the project's completion been unable to highlight the American flag at that location. There have been several resident complaints to the Board regarding this situation.

**New Business:** It has been brought to our attention that the martin bird house at the Misty Lake entrance to McNair is no longer functional. Replacement of same should be part of our upcoming budget.

Councilman Briggs attended tonight's meeting. The purpose of his attendance was to acquaint himself with the workings of the board and their ultimate goals for the parks and the entrances of El Lago. He suggested that a board member volunteer to act as a point of contact between himself and the board. Mark's intention is to facilitate in a timely and fiscally responsible manner the board's goals for our city. DeAnna is taking into consideration the position as point of contact person between Councilman Briggs, the City Council and the Parks Board.

Since Independence Day is only a few days away, Ruth will contact City Hall and remind them to instruct the Maintenance Department on the placement of flags at the entrances.

**Entrances:** Shirley again reiterated the reason for the lack of landscaping at the entrances. Since our Maintenance Department is responsible for the planting of same, Shirley states that because of their other obligations they have not had the time to perform this task. In that regard, Shirley has not purchased any plants, as it has been her experience that maintaining them until the department has time to put them in the ground

results in the loss of said plants. Therefore, she will not make any purchases until she is assured that the planting can be done within a brief reasonable time. She also stated that she is receiving calls from residents complaining about the lack of entrance beautification.

**McNair /Witty/Armstrong Parks:** There is a bench in McNair that needs to be replaced, and Maria will see that the dollar figure for that is inserted into our upcoming fiscal budget. Shirley stated that the two swing seats needed at Witty park apparently have not been ordered, and Ruth will check on the bouncy toys at that location, stating that some are in need of replacement or repair.

Donna will contact David's Tree Service for the thinning of the canopy of the "Big Tree" at McNair. This tree is a focal point of that park, and the thinning of the canopy helps to eliminate any damage that could be caused by high winds. There is another tree near the bridge that also needs to be attended to, but fall is the preferred time for this undertaking.

Shirley reported that the greasing of the merry-go-rounds has been completed. This needs to be done on a regular basis in order to keep this expensive equipment in first-rate working order. This should be done a minimum of once per year.

Donna stated again that she will not be asking for resident funds to plant memorial trees, as the Maintenance Dept. does not have the time required to care for them in their first season of establishment and thereafter. Our memorial area is not serviced by the sprinkler system, but instead needs to be watered with a garden hose from a close-by quick-coupler.

Since July is a 'vacation' month, and Maria will be out of the country, we unanimously agreed not to have a meeting in July, but will resume in August.

**Adjournment:** 9:15P.M.

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Donna J. Ward, Recording Secretary