

EL LAGO PARKS BOARD
MEETING MINUTES

Date: August 31, 2016
Time: 7:30P.M.
Location: Municipal Court Chamber,
98 Lakeshore Dr., El Lago, TX 77586

Board Attendees: Maria Ludvig, Donna Ward, DeAnna Scott, Ruth Tully,
Shirley Brasseaux

City Attendees: Mayor Robert White, Councilman Mark Briggs

Review/Approval: June 29, '16 minutes. Motion: Maria Ludvig/2nd: DeAnna Scott

Old Business: DeAnna stated that she had presented our 2016/2017 budget to City Council, and the Mayor stated that the budget was approved.

Councilman Briggs recommended a committee be formed to research contractors qualified to revamp and/or replace the deteriorating entrances to the city of which there are 3 (three). Robby has reached out to several schools of architecture for designs, but apparently entrances are not in their interests. Maria reiterated that over a period of many months the Board has not been successful in garnering the interest of contractors in this regard as return calls have not been forthcoming.

New Business: In an attempt to establish organization, much discussion ensued regarding a precise description of jobs to be performed by the maintenance department and a schedule to be adhered to by said department. Mark stated that a schedule should be created for seasonal decor and entrance plantings and presented to City Hall so the Maintenance Department is aware of the specifics required and a time table specifying the date by which said activity is to be performed. DeAnna suggested that a schedule be determined within a 5 (five) day time frame. Shirley is in charge of the seasonal decor and has agreed to determine dates to be performed within said parameter for Christmas and the Thanksgiving/fall display. The Mayor requests that Shirley get the schedule for these 2 (two) displays to him by September 19, 2016. Also, Shirley who has done an outstanding job on our entrance plantings in the past, has agreed to put together a seasonal planting schedule to be submitted to the Mayor as soon as possible also using the 5 (five) day time frame.

Maria will contact Rob regarding picking up the presently installed El Lago Proud signs and any repairs or refurbishing if needed before the winners are announced for the fall contest.

Entrances: Shirley remarked that although the entrances currently look poorly, fall planting will bring about vast improvements. Spring planting did not occur due to other pressing requirements for the maintenance department.

McNair /Witty/Armstrong Parks: Donna stated that the memorial tree plantings in McNair Park between the parking lot and the sidewalk are not being watered in spite of the fact that they were purposely planted in close proximity to a quick coupler. This area is not being serviced by the irrigation system, and must be personally attended to by the maintenance department personnel. Memorial trees in the past have died due to lack of water and this seems to be an ongoing problem. The mayor suggested that Donna meet with City Secretary Ann Vernon in hopes that Ann can discuss the location and watering duties to the maintenance personnel.

On order at Bay Area Landscape & Design are 10 (ten) native Texas Wax Myrtle shrubs. They are intended to be planted between the existing Vitex in Witty Park to hopefully obscure the view of the unsightly blue water tanks, said tanks being the property of WCID #50. Since our current maintenance department personnel is horticulturally inexperienced, Donna has reluctantly agreed to once more teach basic planting instructions.

Mayor/Council Report: Robby stated that new post lights are being considered for McNair Park. Also, we need new benches in McNair and some of the metal bench seats need to be replaced with metal parts as opposed to plastic components. Also, new swings have been installed in Witty Park.

Adjournment: 8:30 P.M.

Donna J. Ward, Recording Secretary

Next meeting Sept. 28/'16